

# Holiday planning checklist from Saga Travel Insurance

Holiday destination: \_\_\_\_\_

Date of travel:   /   /



Now you've got your holiday booked, use our handy checklist to make sure you're all set and ready to go.

## As soon as you've booked your holiday...

### Arrange your travel insurance straightaway

Make sure that your policy has cancellation cover so you can get reimbursed if you have to cancel your holiday. Check that any pre-existing medical conditions you may have are covered too. Saga Travel Insurance covers most pre-existing conditions and much more – call our friendly team on 0800 161 5180. Saga Travel Insurance is administered by Collinson Insurance Services Limited on behalf of Great Lakes Insurance SE, UK Branch.

### Check your passport

Most countries require it to have six months left to expiry on arrival.

### Check whether you need a visa

Some countries such as Canada, the USA and Turkey do not need visas as such but require electronic travel authorisations.

## Travelling to Europe?

### Get a European Health Insurance Card (EHIC)

These are issued free of charge via the NHS website [ehic.org.uk](http://ehic.org.uk). If you already have one, check its expiry date as the EHIC is only valid for five years – you can renew easily online.

## Travelling further afield?

### Find out if you need any vaccinations

Some vaccinations and treatments need to be administered four, six or even eight weeks before you travel. You can get advice from your GP or visit [fitfortravel.nhs.uk](http://fitfortravel.nhs.uk) for information.

One month to go   /   /

### Reserve airport parking

If you are driving to the airport, make parking arrangements and book a hotel if you're getting there the night before departure. Visit [saga.co.uk/travelextras](http://saga.co.uk/travelextras) for discounts on airport parking, hotels and hire cars.

### Getting to and from the airport

If you're not driving, sort out how you'll get there and back and check public transport routes and timetables.

### Destination hire car

Driving while you're away? Get your hire car booked before you go rather than when you arrive at your destination. Protect yourself from paying a high excess by including optional Hire Car Excess Insurance with your Saga Travel Insurance.

### Arrangements for your pets

If you have pets, make arrangements for their care with someone you know or with a kennel or cattery.

### Book excursions

Some day trips can fill up quickly, so reserve your place or buy your ticket before you go.

Two weeks to go   /   /

### Get your holiday money arranged

You might need to order certain currencies and pre-paid currency cards in advance. Visit [saga.co.uk/travelmoney](http://saga.co.uk/travelmoney) to order yours today.

### Get debit and credit cards holiday-ready

Inform your bank and card provider of your dates of travel and find out how much you'll be charged when using your UK bank cards abroad.

### Gather your travel paperwork

Put your tickets, printouts and receipts for your flight, hotel, hire car and transfers together to make sure you are not missing any essential documentation. See the next page for our handy list.

### Mobile phone

Check with your mobile phone service to see if it will work in the country you are visiting and how much it will cost to use.

### Prescription medication

Make sure you have enough medication to last throughout your holiday. Keep everything in its original packaging and take a copy of your prescription. Check with the country you are visiting for its regulations.

## One week to go //

### Luggage allowances

Luggage allowances vary from airline to airline. Find out the weight limit and maximum dimensions for your checked-in suitcase and hand luggage, as well as how many pieces you can take on board.

### Contact details

Leave all the details of your flight numbers, hotel, travel insurance and a photocopy of your passport with a family member or a friend. Take a list of useful numbers with you such as your hotel, travel insurance advice and claims lines, or save them on your mobile phone.

### Travel essentials

Buy some basic things like paracetamol, diarrhoea treatments and insect bite cream. Plus, luggage labels, plug adaptor, neck pillow, sunscreen etc.

### Start packing!

Have a look at our packing checklist below so you don't forget anything!

### Check in online

Save time at the airport by checking in online and printing your boarding pass before you set off from home.

## Packing Checklist

### Essential documents

- Passport (plus a photocopy)
- Travel insurance details and EHIC (Europe only)
- Travel tickets
- Accommodation booking details
- Car hire reservation and driving licence
- Pre-booked tickets for transport, sightseeing etc.
- Currency

## Hand luggage

Remember – maximum liquid amounts and other regulations apply

- Essential documents
- Map/instructions where to go on arrival
- All valuables such as jewellery and cash
- All breakable gadgets e.g. camera
- Prescription medication
- A few spare things in case your main suitcase is held up

## Main suitcase

- Luggage labels with contact details and flight numbers, one outside and one inside
- Plug adaptors and leads for charging camera, tablet, phone etc.
- Toiletries/washbag
- Nightwear (if you arrive at your hotel late at night, pack last so it's on top)
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