

YOUR POLICY BOOK

SAGA SELECT HOME INSURANCE



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Your policy in detail

Saga Select Home Insurance is an insurance product provided by the insurer(s) shown in your Schedule.

The insurer(s) has relied on the information and statements you gave when they agreed to provide cover. This information and statements, together with this policy wording and the policy Schedule, form the insurance policy and must be read together as one document. Please read this Policy Book and your Schedule carefully to make sure they meet your needs.

You agree to pay the premium and to keep to the conditions of this policy. If you arrange to pay by instalments and do not keep up your payments, you will not be covered by this policy from the date the premium was due.

The insurer(s) agrees to insure you according to the terms, conditions and exclusions in this Policy Book for the sections shown in your Schedule. They will provide cover for any period for which you have paid or agreed to pay the required premium.

Saga Services Limited has arranged for Saga Select Home Insurance and Saga Legal Expenses Cover to be insured by the insurer(s) named on your Schedule. Insurers' details can be checked on the FCA's register by visiting the FCA's website at register.fca.org.uk or by calling 0800 111 6768.

WELCOME TO SAGA SELECT HOME INSURANCE

Thank you for taking out home insurance with Saga.

This book, together with your policy Schedule and any endorsements, contains all the information you need to know about your Saga Select Home Insurance policy and we hope you find it easy to understand.

On the following pages you'll find an overview of our buildings and contents insurance along with a diagram showing some of the situations you are covered for. Please check this to make sure the policy you have chosen is appropriate for your needs.

There's some other information we need to tell you, such as what to do if you're not happy with your policy. You can find this information on pages 8-10.

Next we tell you more specific information about your policy, including an explanation of words that have particular meanings in this book, before getting down to the real detail of exactly what you can and can't claim for. There are some things that we always exclude from cover and these are shown in the General Exceptions on pages 52-53, while the General Conditions that follow explain what you need to do to ensure you have the full protection of your policy.

Some of the cover detailed in this book is optional and therefore not automatically included in your policy. Please refer to your Schedule to see whether you have chosen it. If not, and you would like to do so, we will be happy to give you a quote.

Finally, if you need to make a claim on your policy, you can find details of how to do so on pages 49-50.

COVERING YOUR HOME FROM TOP TO BOTTOM

- 1 'New for old' contents cover.
- 2 The cost of alternative accommodation if the property cannot be lived in during repairs up to £100,000.
- 3 Cover of up to £1,000 for loss of or damage to your plants, lawns, shrubs and garden contents within the property.
- You are insured against water damage caused by leaking or overflowing domestic drains, water or heating installations, kitchen appliances and fixed domestic water installations.
- Optional cover for legal expenses including our Online Safety Support Service.

- 6 Trace and access of a leak up to £5,000.
- 7 Optional cover for accidental damage to your television up to contents sum insured.
- 8 Cost of replacing new locks or mechanisms up to £1,000.
- 9 Cover for contents in your domestic garage or outbuildings at the property up to contents sum insured, except theft or attempted theft where cover is restricted to £3,000.
- 10 Cover for accidental damage to cables, underground pipes and underground tanks up to buildings sum insured.



YOUR COVER AT A GLANCE

What's covered	Maximum amount payable
Buildings cover	
Rebuilding and repair costs	Sum insured shown on policy Schedule
Property owner's liability	£2,000,000
Alternative accommodation	£100,000
Trace and access of leaking water or oil pipes causing damage	£5,000
Accidental damage to cables and underground pipes	Up to buildings sum insured
Emergency entry	Up to buildings sum insured
Lock replacement	£1,000
Compulsory evacuation	Up to buildings sum insured
Trauma cover	Expenses following a violent crime at your home: - Up to £1,000 for temporary accommodation and/or to carry out security improvements at your home - Up to £5,000 for necessary conveyancing, removal and estate agency fees Following an accepted claim on this policy: - Up to £1,000 for professional counselling fees Permanent disability following an accident in the home - £30,000 for necessary alterations

What's covered	Maximum amount payable
Contents cover	
New for old cover for contents	Sum insured shown on policy Schedule
Alternative accommodation	£25,000
Liability to others	£2,000,000
Visitors' personal belongings	£250 per person up to a maximum of £1,000
Contents in the open	£1,000
Lock replacement	£1,000
Garden cover	£1,000
Personal money and credit cards	£500
Frozen food	£500
Oil and metered water	£2,000
Contents temporarily removed from the home	£5,000 (£1,000 from a domestic garage or outbuilding)
Carers' personal belongings	£250 for any one carer
Theft from outbuildings	£3,000
Valuables cover	Amount shown on policy Schedule
Valuables single item limit	£2,500 unless specified
Theft by bogus officials	£250

Maximum amount payable
£5,000
10% of sum insured during the month of any religious festival
20% of sum insured one month before and one month after
£5,000
£5,000
£2,500
£5,000,000
£5,000
£100,000
Up to £1,000 for professional counselling fees
Up to buildings sum insured
Up to contents sum insured

What's covered	Maximum amount payable
Additional cover options (Cont.)	
Personal Belongings Cover – Unspecified Items	Per event – amount shown on policy Schedule Single item limit – £2,500 per individual item, pair or set (excluding bicycles); £1,000 for bicycles
Personal Belongings Cover – Specified Items	Amount shown on policy Schedule
Specified Bicycles Outside the Home Cover	Amount shown on policy Schedule
Legal Expenses Cover	Up to £100,000 per claim

PROTECTING YOUR HOME AND CONTENTS

If something happens that damages your home or the things in it, your home insurance policy can help to put things right. But even with a claim covering costs and being swiftly settled, it is unlikely to compensate for the stress and inconvenience you may experience. Here are some preventative measures you can take to reduce your risk of loss and damage.

Fire

Install, test and maintain smoke detectors. You should have at least one on each floor or, ideally, one in each room.

- Hot oil can ignite, whether you're shallow or deep frying. Never leave oil on the hob unattended. If it does catch, get the lid on the pan, turn off the hob and lay a damp, wrung-out tea towel over the top.
- Tumble dryers can get very hot if left on too long. If there is a buildup of lint, it can combust. Keep your dryer clear of fluff, stop it if it gets hot to the touch and, if it's in a laundry room or garage, fit a smoke detector near it.
- Keep candles away from curtains, upholstery and walls with plenty of room around them. Make sure candles are in a secure base to prevent them toppling over.
- The batteries in items such as laptops and phones can be volatile
 if they overheat or get damaged through age or accidents. Never
 leave anything charging overnight or while you are out. Keep an eye
 on the chargers themselves and don't use any that are fraying, split
 or have loose connections.
- Lithium batteries for appliances such as e-scooters, electric bikes and DIY tools should, wherever possible, be charged in a garage or shed. Alternatively, charge the battery in an area of your home that is covered by a smoke detector and away from doors you'd need to use to escape from a fire.
- The sun's rays can be intensified when bouncing off a magnifying mirror, or passing through a lens, cut glass or crystal. Keep ornaments made from such materials away from windowsills or bright corners. Shaving and make-up mirrors are best kept in a

- cupboard or drawer, and if you have a craft magnifier, cover the lens with the protective pouch it came with.
- In hot weather, check your garden for anything dry and combustible. Put cardboard recycling and dead foliage in the right bins or take it to the tip if your bins are full. If you have an uncovered compost heap, pour a couple of buckets of water over it to soak it. Avoid barbecues during prolonged hot spells and put out cigarettes carefully.

Cold weather

- Burst pipes can cause extensive damage. Keep your home heating at 15°C minimum even if you're away to help prevent water freezing. External pipes or those in lofts and beyond your central heating system should be lagged. If you're at home, run some water regularly as flowing water takes longer to freeze.
- Check that your main stopcock is easily accessible. Keep a spare screwdriver handy that fits any shut-off valves you have on pipework.

Flood

 At the first warning of a flood in your area, get as much as you can upstairs or onto tables or work tops.

Theft

- Fit motion sensor lights and cut back any tall hedges or climbers that prevent vulnerable entry points being seen.
- Use your window locks and make sure all doors are as secure as the front door.

SOME OTHER INFORMATION YOU NEED TO KNOW

Our customer service commitment to you

Saga aims to provide you with high levels of service at all times. However, if you feel that our service has fallen below the standard you expect and you want to complain, we will do our best to sort it out quickly. If you have a query or a complaint please see your Schedule where you will find our contact telephone numbers as well as our address details if you prefer to write to us.

What happens when it's time to renew your policy

We will send you a renewal invitation around 21 days before your renewal date, which will include your premium for the next year. If you originally paid for your policy by Direct Debit, or by continuous authority credit card or debit card, we will automatically renew your policy using these payment details, so you don't need to do anything if you want to renew your policy. However, if you don't want to renew, or you want to change your payment method, you will need to contact us on 0800 056 9085 to let us know. You will also need to cancel your Direct Debit mandate with the bank.

Use of your information

The information you have given to Saga Services Limited (Saga) and/or the insurer(s) will be held and used to manage your insurance policy, which will include both underwriting and claim handling. For this purpose, Saga and/or the insurer(s) may disclose it to other interested third parties, such as other insurers, agents who provide services on their behalf and to regulatory authorities for this and the monitoring and/or enforcing of compliance with any regulatory rules/codes. It may also be used for offering renewals, research and crime prevention purposes. Any calls made to Saga may be monitored and recorded to improve the service and help prevent and detect fraud. Saga and/or the insurer(s) may check information provided or received and may also undertake additional fraud searches.

Saga and/or the insurer(s) will hold your personal data securely

and in accordance with Data Protection Legislation*. From time to time Saga and/or the insurer(s) may use service providers and organisations outside the European Economic Area (EEA) where they do not afford the same level of data security as the UK. We will, however, use every reasonable effort to ensure sufficient protections are in place to safeguard your personal information.

All information you provide must be accurate and, if you have supplied another person's personal data who may be insured under the policy, you have done so confirming that you have the specific consent of that other person to disclose that data.

Saga and/or the insurer(s) will use your information and sometimes that of other people named on your policy, either collected at the outset or obtained from other third-party sources, for the following purposes:

- To assess financial and insurance risks, your insurance application, the terms on which cover may be offered, including your premium at quote and renewal, the payment methods offered and whether they are affordable;
- To prevent and detect crime including fraud, money laundering and financial sanctions:
- To develop our products, pricing systems, services and relationships with you;
- To comply with our legal and regulatory obligations.

These sources include credit reference bureaux, the electoral roll and public data provided to us by credit reference bureaux and other third parties. The credit reference bureaux will keep a record of the search; this may be reflected in your credit score.

Saga and/or the insurer(s) may share this information with third parties in order to carry out insurance-related activities on our behalf, including management of your claim, credit hire and legal advice.

If you contact us electronically we may store your Internet Protocol (IP) address or your telephone number supplied by your Service Provider. This may be used to identify repeat website visits, fraudulent behaviour or mystery shoppers using Saga websites.

Saga uses the data they collect from you, including special categories of personal data, to contact you and personalise their communication. Saga and/or the insurer(s) also use it for administrative purposes to provide the service you requested and for preparing quotations. If Saga has obtained your permission to do so, they will also contact you by post, telephone, email or other means to tell you about offers, products and services that may be of interest to you. At any time you can opt out of receiving such information, revise the products you would like to hear about or change the method they use to communicate with you. You can update these preferences by calling 0800 056 9102. For further information about how the Saga Group uses your personal information, please visit www.saga.co.uk/privacy-policy or contact the Saga Group Data Protection Officer by email: data.protection@saga.co.uk or post: Saga Services Limited, 3 Pancras Square. London N1C 4AG.

*The General Data Protection Regulation ((EU) 2016/679) and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK.

Fraud prevention and financial crime

To help Saga prevent fraud, money laundering and other financial crime, the information you provide may be submitted to fraud prevention agencies and other organisations whose records may be searched.

The insurer shares information with the Claims and Underwriting Exchange Register, run by Insurance Database Services Ltd (IDSL), and with other relevant fraud prevention databases. The aim is to help check information provided and also to prevent fraudulent claims. When the insurer deals with your request for insurance, it may search these registers. Under the conditions of your policy, you must tell the insurer about any incident (such as an accident or theft) that could lead to a claim. When you tell the insurer about an incident, the insurer will pass information relating to it to the registers.

As part of the insurer's fraud prevention process it will complete a number of enquiries to check the details you provide. If false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies. Law enforcement agencies may access and use this information.

The insurer and other organisations may also access and use this information to prevent fraud and financial crime, for example, when:

- checking details on applications for credit and credit-related or other facilities;
- managing credit and credit-related accounts or facilities and recovering debt;
- checking details on proposals and claims for all types of insurance;
- checking details of job applicants and employees.

The insurer and other organisations may access and use, from other countries, the information recorded by fraud prevention agencies in the United Kingdom.

If you would like to receive details of the fraud prevention agencies used, please contact the Counter Fraud Manager, Saga Services Limited, PO Box 253, Seaham DO, SR7 1BN.

What happens if we change the underwriter of your policy

Your Saga Select Home Insurance policy is currently provided and underwritten by your insurer(s), as part of an agreement between Saga Services Limited and them. If you have selected any additional cover options, these may be provided by different insurers. At some time in the future Saga Services Limited may enter into an agreement with a new provider for all or part of your policy, in which case this new provider will offer you home insurance to replace your current policy. If this is the case, Saga Services Limited will write to you to confirm the details of the new provider, and give you details of any changes to the Terms and Conditions of your policy. At this stage you will be given the option to refuse transferral to the new provider. For further information please see Saga's Privacy Policy at saga.co.uk/privacy-policy

Inflation protection - index-linking

Index-linking is a monthly adjustment to the sum insured shown on your Schedule.

We do not make a charge for index-linking during the period of insurance, but each time you renew your policy we will work out your premium again on the new sum insured.

Buildings

If you have specified your buildings sum insured we will index-link the sum insured shown on your Schedule. We use the House Rebuilding Cost Index prepared by the Royal Institution of Chartered Surveyors or another appropriate index. We do not apply index-linking to our standard limit.

Contents

If you have specified your contents sum insured we will index-link the sum insured shown on your Schedule. We use the Retail Price Index or another appropriate index. We do not apply index-linking to our standard limits.

The language and law applicable to this policy

The terms and conditions and all other information concerning this insurance are supplied in the English language and we undertake to communicate in this language for the duration of the policy. Unless we have agreed otherwise, this contract will be governed by the law of England and Wales.

Working from home

Your Saga Select Insurance policy covers you for working from home for clerical use only. This is providing you have less than £5,000 worth of business equipment within your home, with no external visitors or staff connected to your work.

You must tell us if **your home** is being used for any other business purpose or the above limits are exceeded.

SPECIFIC POLICY WORDS AND WHAT THEY MEAN

This part of the policy sets out the words that have a specific meaning when relating to **your** policy. These words are listed below with the meaning explained beside them and, to help **you** identify them, they are printed in bold type whenever they appear in the policy.

Unexpected and unintended damage caused by

pedal cycles (maximum assisted speed 15.53

mph) and their accessories, but not any other

There are other words with specific meanings listed under the Legal Expenses Cover section on page 39 and the Online Safety Support Service section on page 47. **You** should also look at these. **Your Schedule** will show **you** if **your** policy includes this section.

Accidental

damage	sudden means.
Accidental loss	Unexpected and unintended physical loss.
Arrangement fee	The amount shown in your documents as a fee charged under a separate contract between you and Saga for arranging your insurance policy.
Associated costs	The cost of clearing a site, demolition, shoring up or propping up the buildings to carry out repairs.
Bedroom	A room used as a bedroom or originally intended to be used as a bedroom but now used for other purposes.
Bicycle(s)	Any pedal cycle, tricycle or unicycle and their accessories. This includes electrically assisted

motorised or electric vehicles of any kind.

Bogus officials

Anyone falsely claiming to be a representative from an organisation, company or governing body, in order to gain unforced access into your

Buildings

Your home and its permanent fixtures and fittings, boundary and garden walls, gates, hedges, fences, paths, terraces, drives, patios, permanently built swimming or ornamental pools and their covers, tennis courts, cables, underground pipes and inspection covers, septic tanks and central-heating gas or oil tanks all forming part of the property for which you are legally responsible. These must all be at the address shown in your Schedule.

Business equipment

Office equipment, furniture and stock (not held for sale) that belongs to **you**, **you** are responsible for under a hiring or legal agreement or **you** are legally liable for.

Cancellation fee

The amount shown in **your** documents that **Saga** may charge to cancel **your** insurance policy before **your** renewal date.

Contents

- Household goods, including tenant's interior decorations, valuables and personal belongings.
- 2. Bicycles while in the home.
- Fixtures and fittings which belong to you as tenant of your home.
- 4. Floor coverings such as carpets or re-usable (click-together) laminate flooring that is not glued down and/or secured around the perimeter of the room.
- 5. Satellite dishes, radio and television aerials, fittings and masts fixed to **your home**.
- 6. Personal money and credit cards.

Contents are only covered if:

a) they belong to **you**;

Contents (Cont.)

- b) **you** are responsible for them under a hiring or legal agreement; or
- c) you are legally liable for them.

The following are not included as **contents**:

- a) motorised vehicles and their trailers, trailer tents, caravans, horseboxes, boats (unless models or hand propelled), aircraft including drones, or their accessories and parts.
- b) any living creature.

The following are not included as **contents** but have their own sections within **contents** cover:

- a) business equipment
- b) bicycles away from the home (your Schedule shows if you have Personal Belongings Cover included)
- c) $\boldsymbol{garden\ contents}$ and trees, shrubs, or plants
- d) medical equipment on loan.

Credit cards

Bank, charge, cheque guarantee, credit, debit and cash dispenser cards **you** hold for personal purposes.

Endorsements

An extension or restriction to **your** policy. **Endorsements** only apply if they appear in **your Schedule**.

Excess

The first part of any claim which **you** must pay. **We** show the **excess** amounts in **your Schedule**.

Fixtures and fittings

Built-in furniture, built-in **kitchen appliances**, fixed glass and sanitary ware, solar panels and their battery units, heat pumps, fixed electric vehicle charging points, pipes, ducts, wires, cables, switches, fires, boilers, radiators, storage heaters, fixed wall, ceiling, and floor coverings other than carpets or re-usable (click-together)

Fixtures and fittings (Cont.) Garden contents	laminate flooring that is not glued down and/or secured around the perimeter of the room. Items that are designed to be kept either	Kitchen appliances	Dishwasher, washing machine, washer dryer, tumble dryer, cooker/oven/hob/hood, microwave, fridge, freezer or fridge freezer which you own.
	temporarily or permanently in the garden within the boundaries of the land belonging	Landslip	Sudden movement of soil on a slope or gradual creep of a slope over a period of time.
	to your home, including garden furniture, unfixed garden storage units, garden tools and equipment, barbecues, portable hot tubs, children's play equipment, garden ornaments, hutches and coops including their accessories, plant containers, freestanding greenhouses, ponds and their accessories, outdoor heating and lighting, freestanding garden structures, canopies and trellis work, that you own.	Motorised vehicles	Any electrically or mechanically powered vehicles other than: • vehicles used as domestic gardening equipment within the boundaries of the land belonging to your home; • vehicles designed to help infirm or disabled people (as long as the vehicles are not registered for road use); • golf carts and trolleys; and
	Garden contents do not include outbuildings, fences, gates or ride-on mowers and their accessories.	Outbuildings	pedestrian-controlled toys and models. Permanent and immovable secondary structures
Good state of repair	In a good condition and looked after properly. This includes but is not limited to: • your home being structurally sound • that there are no signs of ongoing problems including dry rot, corrosion, damp or pest infestation. • that the roof does not leak and has been		which are within the boundary of, belonging to, and are for the sole private use of, the property . This includes fixed sheds and greenhouses, summer houses, stables and barns, and domestic garages. Outbuildings does not include temporary or movable structures such as tents or movable sheds; see garden contents .
Ground heave	properly maintained. The upward or sideways movement of the site on which your buildings are situated caused by the	Personal belongings	Clothing (including items of leather and sheepskin) and personal items including sports equipment (other than those excluded under contents) designed to be worn or carried and
Home	swelling of the ground. The private dwelling at the address in your		camping equipment (excluding trailer tents). This does not include:

• valuables or personal money;

• bicycles.

Home

The private dwelling at the address in your Schedule and any outbuildings forming part of the **property**.

Insurer(s)

The insurer(s) shown in **your Schedule**.

Personal money	Cash, current bank and currency notes, cheques, postal and money orders, bankers'	Storm (Cont.)	Hail of such intensity that it causes damage to hard surfaces or breaks glass.	
	drafts, premium bonds, savings stamps and certificates, unused current postage stamps, travellers' cheques, travel tickets, season tickets,	Subsidence	Downward movement of the site on which the buildings are situated by a cause other than the weight of the buildings themselves.	
	luncheon vouchers, gift tokens, phone cards and trading stamps including television licence, gas, electricity and phone stamps you hold for personal purposes.	Sum insured	The amount shown in your Schedule as the most we will pay for any number of claims from the same event.	
	Personal money does not include: • lottery and raffle tickets; • air miles vouchers and cards:	Unfurnished	When your home is not sufficiently furnished for normal living purposes for more than 60 days in a row.	
	 promotional vouchers and cards; credit cards; or cryptocurrencies and other virtual currencies. 	Unoccupied	When your home has not been, or will not be, lived in by you , or a person authorised by you , for more than 60 days in a row. By lived in, we mean	
Policyholder	The person(s) named in your Schedule .		activities, which must include bathing, cooking,	
Property	The buildings and the land within its boundary.		eating and sleeping overnight, all of which are frequently carried out in your home .	
Saga	Saga Services Limited.	Valuables	Jewellery, watches, clocks, furs, articles made of	
Schedule	The document showing details of the policyholder and the insurance protection provided.		gold, silver and other precious metals, precious stones, pictures, works of art and collections of stamps, coins and medals which you own or are	
	Your Schedule is part of this policy and must be		in your possession.	
	read in conjunction with the policy.	We, our, us	The insurer(s) shown in your Schedule .	
Settlement	The natural movement of new properties in the months and years after they are built.	You, your	The person or people shown in the Schedule as the policyholder and your husband, wife	
Storm	A period of violent weather defined as:		or partner (including civil partner), children (including children of your husband, wife or	
	Wind speeds with gusts of at least 48 knots (55mph) (Equivalent to Storm Force 10 on the Beaufort Scale) or;		partner and adopted and foster children) and any other person, who permanently live with you in your home . This does not include lodgers and	
	Torrential rainfall at a rate of at least 25mm per hour or;		other guests.	
	Snow to a depth of at least one foot (30 cm) in 24 hours or;			

BUILDINGS COVER

Your Schedule shows if you are covered under this section of the policy and the sum insured. The most we will pay for any one claim is shown in the 'Your cover at a glance' section.

We cover the following	We do not cover the following
Your buildings	The General Exceptions shown on pages 52-53. The excess shown in your Schedule. Please note that the excess you must pay can depend on the type of claim. If you claim against both the Buildings and Contents section of your combined policy, you will need to pay both excesses.
	Fees which you incur: • for preparing your claim; or • without our permission.

	You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
1.	Fire, smoke, lightning, explosion, earthquake and storm .	Caused by storm or flood to gates, hedges or fences. Caused by scorching, singeing, melting, warping or any forms of heat damage caused without flames. However, if selected, you may be able to claim under the Buildings Accidental Damage Cover section (see page 21). Caused by wind, hail, rain, or snow unless storm conditions were
		present as listed in the definition on page 13. Bad weather can highlight a defect rather than cause it, and damage resulting from a lack of proper maintenance will not be covered.
2.	Theft or attempted theft.	If your home was unfurnished or unoccupied at the time of the loss or damage.
3.	Escape of water (water damage) as a result of a burst, leaking or overflowing fixed domestic drain, water or heating	If your home was unfurnished or unoccupied at the time of the loss or damage.

	You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
	installation, kitchen appliance or fixed domestic water piping/pipes. This includes damage to any fixed domestic	Caused by subsidence, ground heave, settlement or landslip.
	water installation caused by freezing or bursting.	Caused by the failure or lack of grout and/or sealant.
4.	Damage caused by oil as a result of a leak from a heating installation or fixed domestic oil piping/pipes.	If your home was unfurnished or unoccupied at the time of the loss or damage.
		Caused by subsidence , ground heave , settlement or landslip .
5.	Trace and access.	If your home was unfurnished or unoccupied at the time of the
	If your buildings are damaged by leaking water or oil, we	loss or damage.
	will pay up to £5,000 in total, which we have agreed to in advance, for locating the section of pipe which is the source of	Caused by subsidence , ground heave , settlement or landslip .
	the damage, including the reinstatement of any wall, flooring	Repair to underground services, including broken clay pipes or collapsed pitch-fibre drains, as a result of wear and tear.
	or ceiling removed or damaged during the search and the repair of the leaking water or oil pipes.	Where no damage to your buildings has occurred.
	Where the source of the water damage is undetermined we may ask you to instruct a plumber to investigate and provide us a Cause of Damage report as evidence of a valid claim under this section. The cost of this investigation, which we must agree to in advance, will be included if your claim is accepted.	Any incurred costs not agreed with us in advance.
6.	Collision or impact by:	Caused by your pets.
	• vehicles;	
	 aircraft or other aerial devices, or anything falling from them; 	
	animals;aerials, masts or satellite dishes, including their fittings.	
7.	Falling trees, branches, lamp posts, telegraph poles,	Caused by lopping, topping or felling of trees on your property .
	electricity pylons, poles or overhead cables. This includes the cost of removing the object which has caused the loss or	Loss of or damage to fences, hedges, or gates.

	You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
	damage, except any part of a tree which is underground.	The cost of cutting down or removing a tree which has not caused damage to the property .
8.	Subsidence or ground heave of the site on which the buildings stands, or landslip.	Loss of or damage to boundary and garden walls, gates, hedges, fences, paths, terraces, drives, patios, permanently built swimming or ornamental pools and their covers and tennis courts unless your home is damaged by the same cause at the same time. Caused by: • coastal or riverbank erosion; • demolition, structural alterations or structural repairs; • faulty design; • foundations which did not meet buildings regulations at the time of construction; • any loss or damage where compensation is provided by contract or legislation; • settlement; • damage to solid floor slabs or damage resulting from their movement unless the foundations under the outside walls of your home are damaged at the same time by the same cause; or • damage to the buildings caused by the action of chemicals or by the reaction of chemicals with any materials which form part of the buildings.
9.	Malicious acts or vandalism.	If your home was left unfurnished or unoccupied at the time of the loss or damage.
		Caused by you , or any persons lawfully in your home .
10.	Riot, civil commotion, strikes, labour or political disturbances.	
11.	Accidental damage for which you are legally responsible to cables, underground pipes or underground tanks servicing the property.	Where the cause is faulty design or workmanship or use of faulty materials in the original installation or any subsequent maintenance work.

You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
	Clearing blocked drains, unless the blockage was caused by accidental damage to the drain itself.
le also provide the following additional benefits:	Fees that you incur and we have not agreed to in advance.
2. Fees and other costs	
After loss or damage insured by this section: • associated costs that we agree to in advance; • architect's, surveyor's, consulting engineer's, legal and other fees you have to pay to reinstate the buildings; and • any extra costs you have to pay when reinstating or repairing the buildings to comply with Statutory Building Regulations or Municipal or Local Authority Bye-Laws or EC legislation unless you were given notice of the requirement before the loss or damage took place.	
3. Alternative accommodation	
We will pay up to £100,000 during any one accepted claim where your home cannot be lived in as a result of loss or damage insured by the Buildings cover section of your policy and, if selected, the Buildings Accidental Damage Cover option (see page 21). The costs that we agree in advance are to cover: • your alternative accommodation in a suitable property for you and your domestic pets; • any rent that you would have received; • rent you still have to pay including up to two years' ground rent.	If your home cannot be lived in because you are prevented from doing so by a responsible authority: • following damage to a neighbouring property; or • because of a risk to your health and safety from something external to your home.
4. Compulsory Evacuation – rent and other accommodation When your home cannot be lived in because you are	

	You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
	 following damage to a neighbouring property; or because of a risk to your health and safety from something external to your home. 	
	We will pay up to the buildings sum insured for costs that we agree in advance, incurred for a maximum period of 30 days for:	
	 rent you are responsible for paying; and your alternative accommodation in a suitable property for you and your domestic pets. 	
15.	Emergency Entry	
	Loss of or damage to your home and lawns, trees, shrubs and plants caused by forced entry due to a medical emergency involving you or caused by the emergency services.	
16.	Lock replacement	
	The cost of replacing and fitting new locks or lock mechanisms to external doors, windows, intruder alarms and safes installed in your home if the keys are lost or stolen	If you have claimed for lock replacement under the Contents section of this policy. An excess of £50 applies to claims under this section.
	anywhere in the world.	
	The most we will pay for any one claim is £1,000.	
17.	Selling your home	
	If you sell the buildings insured by this policy it will be covered	There is other insurance in place for the buildings .
	for the benefit of the person who buys it until the completion of the contract of sale or, in Scotland, 'conclusion of missives'.	The period is more than 90 days from the date of exchanging contracts or the 'conclusion of missives'.
18.	Your legal liability as owner of the buildings:	
	We will insure you for all amounts which you have legal liability to pay as owner but not occupier for accidents which happen in or around the property which result in:	Liability for: • loss of or damage to property which belongs to or is in the care of you or anyone you employ; or

You are insured against loss or damage to **your buildings** by the following causes:

- physical injury to or illness of any person; or
- loss of or damage to property.

There is a limit of £2 million for all claims, including any claimant costs and expenses arising from any one accident.

 \mathbf{We} will also pay defence costs and expenses, which \mathbf{we} agree to in writing.

Your legal liability for buildings you have owned in the past:

We will insure **your** legal liability under Section 3 of the Defective Premises Act 1972 or Section 5 of the Defective Premises (Northern Ireland) Order 1975 as the past owner of any **buildings** which **you** lived in at the time of sale or disposal for incidents which happened in or around that **buildings** and which resulted in:

- physical injury to or illness of any person other than your employees; or
- loss of or damage to property.

This insurance will continue for seven years from the date this policy ends. But it will not apply if **your** liability is covered under more recently effected or current insurance.

There is a limit of £2 million for all claims, including any claimant costs and expenses arising from any one accident. **We** will also pay defence costs and expenses, which **we** agree to in writing.

19. Trauma cover

- Following a violent crime committed against you by a third party at your home or forcible and violent entry to your home, we will pay for:
- Up to £1,000 in total for temporary accommodation up to a maximum of seven days after the event and/or to

You are not insured against loss or damage in the following circumstances:

 ${}^{\bullet}$ physical injury to or illness suffered by ${\bf you}$ or ${\bf your}$ employees.

Liability caused by occupation of any land or the ${\bf buildings}.$

Liability as a result of:

- your trade, profession or employment other than as owner of the buildings; or
- any agreement or contract, unless you would have been liable anyway.

Liability for loss, damage, injury, legal costs, and any money **you** are legally obligated to pay to others, if **you** are covered under a more specific liability policy or contract for the same event. This includes, but is not limited to, policies such as pet or travel insurance.

You are insured against loss or damage to your buildings by the following causes:	You are not insured against loss or damage in the following circumstances:
carry out agreed improvements to physical security at the home; and - Up to £5,000 for necessary conveyancing, removal and estate agency fees if within 90 days you feel compelled to move house and had not already planned to do so. b. Following a claim made and accepted on this policy we will pay up to £1,000 for professional counselling fees. c. Up to £30,000 for necessary alterations to the home if you are permanently disabled as a direct result of an accident in the home during the period of insurance as indicated in your policy or Schedule. We must be given permission to obtain medical reports or records from any medical practitioner who has treated you.	 b. Counselling fees more than 180 days after a claim has been made on this section of the policy. Counselling fees where a claim has been made under the contents section of your policy. c. Where a pre-existing condition has contributed to the permanent disability or the permanent disability was not caused solely by an accident in your home. Any costs if the permanent disability suffered is caused by or is as a result of: attempted suicide or self-inflicted injury; participation in an illegal act as determined by United Kingdom legislation. Costs for necessary alterations to your home before 12 months of continuous disablement has elapsed after the date of the accident or where a doctor registered to practise in the United Kingdom, Channel Islands or Isle of Man has not confirmed a diagnosis of permanent disablement. The cost of obtaining any medical evidence to support the claim. Claims notified to us more than 18 months after the accident date.

Important - liability information. Please note that this buildings cover will not cover your legal liability as the occupier of the home or its land. To protect yourself, you will need contents cover that provides occupier's liability.

BUILDINGS ACCIDENTAL DAMAGE COVER (optional cover)

This section is an additional cover option available with any buildings only or combined buildings and contents policy. **Your Schedule** shows if **you** are covered under this section of the policy.

We cover the following	We do not cover the following
Accidental loss or accidental damage to your buildings.	Loss or damage caused by: • wear and tear or something that occurs gradually over a period of time; • insects, parasites or vermin (other than squirrels); • fungus or mildew; • atmospheric or climatic conditions, frost or the action of light; • alterations, repairs, maintenance, restoration, dismantling or renovating; • any process of cleaning, drying, dyeing, heating or washing; • chewing, scratching, tearing or fouling by pets; • faulty design or workmanship or using faulty materials; • mechanical or electrical breakdowns or failure; • demolition, structural alterations or structural repairs; or • loss or damage caused by settlement . Loss or damage while any part of your home is lent, let, sublet or shared (excluding live-in carers). Loss or damage shown as not insured under paragraphs 1 to 11 of the Buildings cover section (see pages 14-16).

CONTENTS COVER

Your Schedule shows if you are covered under this section of the policy and the sum insured.

We cover the following	We do not cover the following
Your contents Where they are insured: - in your home or within the boundaries of your home while stored in a bank, safe deposit or in the strongroom of a bank or solicitor's offices.	The General Exceptions shown on pages 52-53. The excess shown in your Schedule. Any amount above the limit shown on your Schedule for a single item, collection or set of valuables or personal belongings unless specified on your Schedule.
	Financial securities, certificates or documents of any kind, unless they are stored in a bank safe deposit or in the strong room of a bank or solicitor's offices. Shortages of personal money due to errors and/or omissions.

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
1.	Fire, smoke, lightning, explosion, earthquake, storm and flood.	Caused by scorching, singeing, melting, warping or any forms of heat damage caused without flames. However, if selected, you may be able to claim under the Contents Accidental Damage Cover section (see page 33).
		Caused by wind, hail, rain, or snow unless storm conditions were present as listed in the definition on page 13. Bad weather can highlight a defect rather than cause it, and damage resulting from a lack of proper maintenance will not be covered.
2.	Theft or attempted theft.	
	The most we will pay for any one claim for loss of or damage to contents contained in outbuildings at the property or your domestic garages is £3,000 in total.	While your home or any part of it is lent, let, sublet or shared (excluding live-in carers), unless there is forcible and violent entry or exit from it.
		If your home was unfurnished or unoccupied at the time of the loss or damage.

You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
	To valuables or personal money contained in a domestic garage or outbuilding.
	Keys and key fobs for motorised vehicles .
3. Escape of water (water damage) as a result of a burst, frozen, leaking or overflowing fixed domestic drain, water or heating	If your home was unfurnished or unoccupied at the time of the loss or damage.
installation, kitchen appliance or fixed domestic water piping/pipes.	Caused by the failure or lack of grout and/or sealant.
 Damage caused by oil as a result of a leak from a heating installation or fixed domestic oil piping/pipes. 	If your home was unfurnished or unoccupied at the time of the loss or damage.
 Collision or impact by: vehicles; aircraft or other aerial devices, or anything falling from them; animals; aerials, masts or satellite dishes, including their fittings. 	Caused by your pets.
6. Falling trees, branches, lamp posts or telegraph poles. This does not include the cost of removing the object which has caused the loss or damage.	Arising from felling, lopping or topping of trees.
7. Subsidence or ground heave of the site on which the buildings stand, or landslip.	Caused by coastal or river erosion.
8. Malicious acts or vandalism.	If your home was unfurnished or unoccupied at the time of the loss or damage.
	Caused by you or any persons lawfully in your home .
	The erasure or distortion of information on computer equipment.
9. Riot, civil commotion, strikes, labour or political disturbances.	

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
We	also provide the following additional benefits:	
10.	Alternative accommodation	
	We will pay up to £25,000 during any one accepted claim where your home cannot be lived in as a result of loss or damage insured by the Contents cover section of your policy and, if selected, the Contents Accidental Damage Cover option (see page 33).	
	The costs that we agree in advance are to cover: • your alternative accommodation in a suitable property for you and your domestic pets; • the cost of temporary storage of your contents.	
11.	Personal money and credit cards	
	Financial loss anywhere in the world following the fraudulent use of any credit card . The card must be issued in the United Kingdom, Channel Islands or Isle of Man.	Financial loss where: • the loss of the card has not been reported to the police and the card company within 24 hours after discovering the loss;
	The most we will pay for any one claim is £500.	• the card company's terms and conditions have been broken;
	Your personal money anywhere in the world up to £500.	 you have used the card fraudulently; there has been unauthorised use by you or your family; or there has been theft by bogus officials (other than as described in section 19 on page 26).
		An excess of £50 applies to claims under this section.
		Shortages of personal money due to errors and/or omissions.
12.	Deterioration of food	
	Deterioration of food or drink in the freezer or fridge in your	Caused by the deliberate act of the supply authority.
	home as a result of:	If your home was unoccupied at the time of the loss or damage.
	 the accidental failure of the freezing unit; refrigerant fumes; an accidental power failure.	An excess of £50 applies to claims under this section.

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
	We will also pay the cost of hiring another freezer where we have agreed that this is necessary to try to lessen the claim. The most we will pay for any one claim is £500.	
13.	Lock replacement	
	The cost of replacing and fitting new locks or lock mechanisms to external doors, windows, intruder alarms and safes installed in your home if the keys are lost or stolen anywhere in the world.	If you have claimed for lock replacement under the Buildings section of this policy. An excess of £50 applies to claims under this section.
	The most \mathbf{we} will pay for any one claim is £1,000.	
14.	Metered water or heating oil	
	Loss of metered water or heating oil following accidental damage to the domestic water or heating installation in your home .	If your home was unfurnished or unoccupied at the time of the loss or damage.
	The most we will pay for any one claim is £2,000.	Claims for finding or fixing any leaks under this section of cover.
15.	Contents in the open	
	The contents are insured while they are outdoors but within the property against loss or damage as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23). The most we will pay for any one claim is £1,000.	Caused by storm , flood or shown as not insured under paragraphs 1 to 9 of this section (see pages 22-23). To: • plants, trees, lawn or shrubs;
	The most we will pay for any one claim is £1,000.	 valuables or personal money; or garden contents (these are covered under paragraph 27 of this section, titled Garden Cover (see page 28)).
16.	Contents temporarily removed	
	Loss or damage as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23) while the contents are temporarily away from your home but within the United	Shown as not insured under paragraphs 1 to 9 of this section (see pages 22-23). Caused by theft unless it involves forcible and violent entry to

You are insured against loss or damage to your contents by the following causes:

Kingdom, Channel Islands and Isle of Man.

The most **we** will pay for any one claim is £5,000. But for loss or damage caused by theft or attempted theft to **contents** contained in a domestic garage or outbuilding, the most **we** will pay for any one claim is £1,000.

17. Visitors' personal belongings

Loss or damage as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23) to **personal belongings** belonging to **your** visitors.

The most **we** will pay for any one claim is £250 for any one visitor, up to a maximum of £1,000.

18. Carers' personal belongings

Loss or damage as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23) to **personal belongings** belonging to **your** carer (who does not live with **you** permanently) whilst in **your home**.

The most \mathbf{we} will pay for any one claim is £250 for any one carer.

19. Theft by bogus officials

We will pay up to £250 for the theft of personal money following unforced entry into your home by a bogus official.

You are not insured against loss or damage in the following circumstances:

or exit from a building, other than a building in which you are employed or temporarily living.

 $\textbf{Contents} \ \text{away from } \textbf{your home} \ \text{for sale or exhibition}.$

To bicycles.

To valuables or personal money.

To **contents** temporarily in halls of residence or other term-time student accommodation.

To **contents** in a caravan, mobile home or motorhome, unless the caravan, mobile home or motorhome is within the **property**.

To personal belongings which:

- are covered by other insurance; or
- belong to a paying guest or lodger.

To personal belongings which:

- are covered by other insurance; or
- are shown as not insured under paragraphs 1 to 9 of this section (see pages 22-23).

Where the loss of **personal money** has not been reported to the police within 24 hours, after discovering the loss.

You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
0. Medical equipment on loan	
Loss or damage within the United Kingdom, Channel Islands, Isle of Man and Republic of Ireland as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23) to specialist medical equipment (e.g. wheelchair) on loan	Any item where written proof of the policyholder's legal responsibility for the equipment cannot be provided.
	When the medical equipment on loan is covered by other insurance.
from a UK-based hospital, local authority, the Red Cross or a relevant mobility shop. The most we will pay for any one	Caused by your pets.
claim is £5,000. Except for loss or damage caused by theft or attempted theft from a domestic garage or outbuilding, where the most we will pay for any one claim is £3,000.	Any malicious acts or vandalism caused by you or any person lawfully in your home .
	When there has been a mechanical/electrical failure of medical equipment.
	If the loss or damage occurs within your home the following exclusions apply:
	While your home or any part of it is lent, let, sublet or shared (excluding live-in carers), unless there is forcible and violent
	 entry into or exit from it. If your home was unfurnished or unoccupied at the time of the loss or damage.
1. Religious festival increase	
We will increase the contents sum insured shown on your Schedule by 10% during the month of any religious festivals to cover gifts and extra food and drink you buy.	
2. Wedding, civil partnership, birthday and anniversary increase	
We will automatically increase the contents sum insured shown on your Schedule by 20% for a month before and after your wedding or civil partnership ceremonies, birthdays or anniversaries.	

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
23.	Fatal accident We will pay up to £5,000 for any one claim if the policyholder or their spouse/partner/civil partner dies within 60 days as a direct result of fire, theft or assault by an intruder in the buildings .	
24.	Household removal	
	The contents are insured while they are being moved by a professional removal contractor to your new home anywhere	While in a furniture store for more than 14 days during the course of removal.
	in the United Kingdom, Channel Islands or Isle of Man.	Shown as not insured under causes 1 to 9 of this section (see pages 22-23).
25.	Business equipment	
	We will pay up to £5,000 in total for loss of or damage to business equipment within your home as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23).	
	The most \mathbf{we} will pay for any one item is £2,000.	
26.	Title deeds	
	We will pay up to £2,500 to replace the title deeds of your property following loss or damage as a result of causes in paragraphs 1 to 9 of this section (see pages 22-23) while they are in your home.	
27.	Garden cover	
	Any loss of or damage outside of your buildings but within the boundaries of your home to: • plants (including shrubs, trees, vegetables and hedges); • rockeries; • lawns (including artificial garden surfaces); and • garden contents .	Loss or damage caused by: • natural ageing: • insects and their larvae, slugs and snails, vermin (other than squirrels); • rot, mildew, fungus, plant diseases or poisoning; • frost, drought, smoke or bonfires;

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
	The most we will pay for any one claim is £1,000.	 domestic animals, birds or pets; malicious acts or vandalism by you or anybody lawfully in your home; subsidence, landslip or ground heave unless your home is damaged by the same cause at the same time; storm damage to hedges.
28.	Your liability to others	
	A. Your liability as occupier of the buildings:	1. Liability for:
	We will insure you for all amounts which you have legal liability to pay as compensation for accidents which happen in or around your property which result in: • death, physical injury, disease or illness suffered by any person; or • loss of or damage to property.	 loss of or damage to property (other than temporary holida accommodation) which belongs to or is in the care of you or anyone you employ; physical injury or illness suffered by you or your employees; or loss, damage, injury, legal costs and any money you are legally obligated to pay to others, if you are covered under a more specific liability policy or contract for the same event. This includes, but is not limited to, policies such as pet or travel insurance.
	There is a limit of £2 million for all claims, including any claimant costs and expenses arising from any one accident. We will also pay defence costs and expenses, which we agree to in writing.	
		2. Liability caused by owning any land, buildings or the property.
		3. Liability as a result of your trade, profession, or employment.
		 Liability as a result of any agreement or contract, unless you would have been liable anyway.
	B. Your personal liability:	
	We will insure you for all amounts which you have legal liability	5. Liability as a result of the ownership, custody, control or use of:

We will insure you for all amounts which you have legal liability to pay as compensation for accidents not connected with the occupation of your buildings which result in:

- death, physical injury, disease or illness suffered by any person other than **your** employees; or
- loss of or damage to property.

- firearms (other than legally held shotguns or airguns for sporting activities);
- animals (other than horses or pets) kept at your home;
- horses while being used for hunting, racing or playing polo;
- pets which are not normally domesticated in the United

You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
There is a limit of £2 million for all claims, including any claimant costs and expenses arising from any one accident. We will also pay defence costs and expenses, which we agree to in writing.	Kingdom, the Channel Islands or Isle of Man; Iliability for loss, damage, injury, legal costs and any money you are legally obligated to pay to others, if you are covered under a more specific liability policy or contract for the same event. This includes, but is not limited to, policies such as pet or travel insurance; or any dog referred to in or designated under Section 1 of the Dangerous Dogs Act 1991, Control of Dogs (Scotland) Act 2010 or the Dangerous Dogs (Northern Ireland) Order 1991 SI 2292 (NI 21) or any subsequent amending legislation.
	6. Liability as a result of: • a direct or indirect consequence of assault or alleged assault; or • any deliberate or wilful or malicious act; or • any illness or disease you or your family pass onto someone else.
	 7. Liability as a result of you owning, possessing or using road vehicles or other mechanically propelled or assisted vehicles (including powered transporters such as e-scooters and hoverboards) except: domestic gardening equipment used within the boundary of the property; or electric wheelchairs, mobility scooters (not covered if registered for road use), golf buggies and trolleys, or remote-controlled or battery-powered models or toys, or use of a vehicle only where you are a passenger and have no right of control.
	 8. Liability as a result of you owning, possessing or using: caravans (other than temporary holiday accommodation), horse boxes, trailers or trailer tents; or aircraft, drones or hovercraft.

	You are insured against loss or damage to your contents by the following causes:	You are not insured against loss or damage in the following circumstances:
		 9. Liability as a result of you owning, possessing or using boats (other than temporary holiday accommodation), boards or any other craft or equipment designed for use in or on water except: pedestrian-controlled models or toys; hand- or foot-propelled boats which you do not own.
		Liability for loss, damage, injury, legal costs and any money you are legally obligated to pay to others, if you are covered under a more specific liability policy or contract for the same event. This includes, but is not limited to, policies such as pet or travel insurance.
C.	Your liability to your domestic employees:	
	We will insure you for all amounts which you have legal liability to pay as compensation for causing accidental death, physical injury, disease or illness suffered by any person in your domestic employment within the United Kingdom, Channel Islands or Isle of Man.	Liability that should be covered by compulsory motor insurance or security as required under any Road Traffic Act legislation.
	There is a limit of £5 million for all claims arising from any one incident including costs and expenses that $\bf we$ agree to in writing.	
D.	Unrecoverable court awards:	
	We will pay all amounts that you have been awarded in a court in the United Kingdom, Channel Islands or Isle of Man if after three months the amounts have not been paid to you in accordance with the courts award.	You are not covered if the incident leading to court action happened outside the period of insurance. We will not pay if anyone is appealing against your award.
	We will only make this payment if paragraphs A and B of this section of the policy would have insured you if the award had been made against you rather than in your favour.	Liability if you are the judgement debtor.
	We have the right after settling your claim to take any action we become entitled to upon making payment.	

You are insured against loss or damage to your contents by the following causes:

You are not insured against loss or damage in the following circumstances:

There is a limit of £100,000 for all claims (including legal costs) arising from any one incident.

E. Your liability as a tenant

We will insure you for all amounts which you have legal liability to pay as a tenant and not as owner of your buildings under a tenancy agreement for your buildings for any cause covered by paragraphs 1 to 4 and 6 to 11 of the Buildings cover section on pages 14-16 and, if Contents Accidental Damage

Cover is selected, accidental damage to:

- fixed glass in windows, doors, solar panels, fanlights and skylights in your buildings;
- mirrors in permanent fixtures and fittings;
- sanitary fixtures in **your home**; or
- cooking hobs in fixed appliances.

The most **we** will pay for any one claim is £5,000.

29. Trauma cover

- Following a claim made and accepted on this policy we will pay up to £1,000 for professional counselling fees for you.
- b. Up to £10,000 for accidental damage to your contents in your home caused by human bodily fluids as a consequence of death, physical injury requiring medical attention or resulting from illness or disease.

The General Exceptions shown on pages 52-53.

The excess shown in your Schedule.

The first £1,000 of any claims for subsidence, ground heave or landslip.

Fees which you incur:

- for preparing your claim; or
- without our permission.

Loss or damage shown as not insured under paragraphs 1 to 4 and 6 to 11 of the Buildings cover section (pages 14-16).

Accidental damage caused:

- · by scratching
- if your home was left unfurnished or unoccupied at the time of the loss or damage.
- Counselling fees where a claim has been made under the buildings section of your policy.

Counselling fees more than 180 days after a claim has been made on this section of the policy.

- b. Any costs:
 - if the damage is caused by or is a result of participation in an illegal act as determined by United Kingdom legislation;
 - where there is nobody permanently living in the **home** following the death of the only resident(s);
 - if you are able to claim under the optional accidental damage section of this policy.

CONTENTS ACCIDENTAL DAMAGE COVER (optional cover)

This section is an additional cover option available with any contents only or combined buildings and contents policy. **Your Schedule** shows if **you** are covered under this section of the policy.

We cover the following	We do not cover the following
cidental loss of or accidental damage to your contents.	Loss or damage caused by or arising from: • wear and tear or something that occurs gradually over a period of time; • insects, parasites or vermin (other than squirrels); • fungus or mildew; • atmospheric or climatic conditions, frost or the action of light; • alterations, repairs, maintenance, restoration, dismantling or renovating; • any process of cleaning, drying, dyeing, heating or washing; • chewing, scratching, tearing or fouling by your pets; • faulty design or workmanship or using faulty materials; • mechanical or electrical breakdowns or failure; or • demolition, structural alterations or structural repairs to your buildings.
	The erasure or distortion of information on computer equipment
	Loss or damage while any part of your home is lent, let, sublet or shared (excluding live-in carers).
	If your home was unfurnished or unoccupied at the time of the loss or damage.
	Loss or damage shown as not insured under paragraphs 1 to 9 of the Contents cover section (see pages 22-23).
	Loss of or damage to personal money and credit cards or deterioration of food are not covered under this section as they have their own sections; see page 24.

PERSONAL BELONGINGS COVER (optional cover)

Personal Belongings - Unspecified Items

This section is an additional cover option available with any contents only or combined buildings and contents policy. **Your Schedule** shows if **you** are covered under this section of the policy.

We cover the following	We do not cover the following
Valuables, personal belongings and bicycles, which belong to you or which you: - are responsible for under a hiring or legal agreement; or - have in your custody and are legally liable for. The most we will pay for any one claim caused by theft or attempted theft from a motor vehicle that is not occupied is 21,000. The most we will pay for any single item, collection or set is: 2.2,500 for valuables and personal belongings; 2.1,000 for bicycles. The most we will pay per event is the amount shown in your policy	The General Exceptions shown on pages 52-53. The excess shown in your policy Schedule. Valuables, personal belongings or bicycles in the custody or control of any member of your family whilst they are living away from the home in halls of residence or any other term-time student accommodation. Bicycles – any claim outside the United Kingdom, Channel Islands Isle of Man or Europe unless we specifically agree beforehand to provide cover and you pay any extra premium we require. Loss of or damage to your bicycles when in Europe for more than 60 days in a row, unless we specifically agree beforehand to
Schedule . Where they are insured:	provide cover and you pay any extra premium we require. Keys and key fobs for motorised vehicles .
Valuables and personal belongings – anywhere in the world in your custody or control.	
Bicycles – anywhere in the United Kingdom, Channel Islands and sle of Man, or in Europe for up to 60 days in a row.	

You are insured against loss or damage by the following causes:	You are not insured against loss or damage in the following circumstances:
Accidental loss or accidental damage in addition to the causes in paragraphs 1 to 9 of the Contents cover section (see pages 22-23).	Shown as not insured under paragraphs 1 to 9 of the Contents cover section (see pages 22-23).
	Caused by or arising from: insects, parasites or vermin (other than squirrels); fungus or mildew; atmospheric or climatic conditions, frost or the action of light; alterations, repairs, maintenance, restoration, dismantling or renovating; any process of cleaning, drying, dyeing, heating or washing; faulty design or workmanship or using faulty materials; chewing, scratching, tearing or fouling by your pets; or mechanical or electrical breakdowns or failure.
	Caused by or arising from the erasure or distortion of information on computer equipment.
	Caused by theft or attempted theft from unattended motor vehicles, unless the items are kept hidden in a closed glove compartment or boot and the vehicle is locked with all windows closed.
	Bicycles used for or in practice for racing, pacemaking or testing.
	Theft or attempted theft of unattended bicycles you leave in a public place, unless the bicycle is securely locked to a permanently fixed structure by a chain and padlock or similar locking device.
	Cuts to tyres or burst tyres.
	Scratching or denting to bicycles .

Personal Belongings - Specified Items

This section is an additional cover option available with any contents only or combined buildings and contents policy. **Your Schedule** shows if **you** are covered under this section of the policy and all items covered are listed under the specified item section. It is **your** responsibility to make sure the **sum insured** for each specified item is high enough to fully cover the cost of replacing it as new, and to keep those values up to date on **your** policy.

We cover the following	We do not cover the following
Items specified in your Schedule which belong to you or which you : - are responsible for under a hiring or legal agreement; or - have in your custody and are legally liable for. The most we will pay for any item, collection or set is the amount specified in the Schedule .	The General Exceptions shown on pages 52-53. The excess shown in your policy Schedule. Valuables and personal belongings in the custody or control of any member of your family whilst they are living away from the home in halls of residence or any other term-time student accommodation.
The most we will pay for any one claim caused by theft or attempted theft from a motor vehicle that is not occupied is £1,000. Anywhere in the world in your custody or control.	Bicycles . Theft of any electrically or mechanically powered vehicle which has been left unattended away from the property along with the key or other starting device.

You are insured against loss or damage by the following causes:	You are not insured against loss or damage in the following circumstances:
Accidental loss or accidental damage in addition to the causes in paragraphs 1 to 9 of the Contents cover section (see pages	Shown as not insured under paragraphs 1 to 9 of the Contents cover section (see pages 22-23).
22-23).	Caused by or arising from: insects, parasites or vermin (other than squirrels); fungus or mildew; atmospheric or climatic conditions, frost or the action of light; alterations, repairs, maintenance, restoration, dismantling or renovating; any process of cleaning, drying, dyeing, heating or washing; faulty design or workmanship or using faulty materials; chewing, scratching, tearing or fouling by your pets; or

You are insured against loss or damage by the following causes:	You are not insured against loss or damage in the following circumstances:
	 mechanical or electrical breakdowns or failure. Caused by or arising from the erasure or distortion of information on computer equipment. Caused by theft or attempted theft from motor vehicles that are not occupied unless in a locked covered boot or glove compartment and there is evidence that forcible and violent entry took place.

SPECIFIED BICYCLES OUTSIDE THE HOME COVER (optional cover)

This section is an additional cover option available with any contents only or combined buildings and contents policy. **Your Schedule** shows if **you** are covered under this section of the policy and all **bicycles** covered are listed under the specified item section.

We cover the following	We do not cover the following
Bicycles anywhere in the United Kingdom, Channel Islands and Isle of Man, or in Europe for up to 60 days in a row.	The General Exceptions shown on pages 52-53. The excess shown in your policy Schedule .
	Bicycles in the custody or control of any member of your family whilst they are living away from the home in halls of residence or any other term-time student accommodation.
	Any claim outside the United Kingdom, Isle of Man, Channel Islands or Europe unless we specifically agree beforehand to provide cover and you pay any extra premium we require.
	Loss or damage to your bicycles when in Europe for more than 60 days in a row, unless we specifically agree beforehand to provide cover and you pay any extra premium we require.

You are insured against:	You are not insured against:
Loss of or damage to your bicycles shown in your Schedule while anywhere in the United Kingdom, Channel Islands, Isle of Man, or in Europe for up to 60 days in a row. The most we will pay for any one bicycle is the value shown against it in your Schedule .	Bicycles used for or in practice for racing, pacemaking or testing. Theft or attempted theft of unattended bicycles you leave in a public place, unless the bicycle is securely locked to a permanently fixed structure by a chain and padlock or similar locking device. Cuts to tyres or burst tyres. Loss or damage caused by: • anything which happens gradually such as damage caused by vermin (other than squirrels), frost, climatic and atmospheric conditions, light, rusting or corrosion; • scratching or denting; • mechanical or electrical fault, failure or breakdown; or • any process of washing, cleaning, restoring, reproofing, adjusting, maintaining, repairing or misuse.

LEGAL EXPENSES COVER (optional cover)

Legal Expenses Cover is provided by RAC Motoring Services (310208) and RAC Insurance Ltd (202737). Registered in England and Wales; Registered Offices: RAC House, Brockhurst Crescent, Walsall WS5 4AW. RAC Motoring Services is authorised and regulated by the Financial Conduct Authority. RAC Insurance Ltd is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. You can check the above details on the Financial Services Register by visiting the FCA website www.fca.org.uk or by contacting the FCA on 0800 111 6768.

Legal Expenses Cover is subject to the Legal Expenses General Conditions on pages 46-47 in addition to the General Exceptions on pages 52-53 and the General Conditions on pages 53-55 which apply to the entire Saga Home Insurance policy.

Glossary of terms

This section sets out the words that have a specific meaning when relating to **your policy**. These words are listed below with the meaning explained beside them and, to help **you** identify them, they are printed in bold type whenever they appear in the Legal Expenses Cover **policy** wording. Please note that the below definitions apply specifically to this section on Legal Expenses Cover (pages 39-47) and not to the rest of this policy book.

Claim

An incident which we accept as falling within the terms and policy period of this Legal Expenses Cover policy and which, in our reasonable opinion, is the incident or first in a series of incidents that could lead to a claim being made.

Home

A private dwelling and the land within its boundary which is:

- owned by you;
- insured through Saga Services Limited;
- used for personal residential purposes only, i.e. not let or sublet.

Identity fraud

One or more persons knowingly using a means of identification belonging to **you**, without **your** knowledge or permission, with intent to commit or assist in an illegal act.

Legal costs

- The reasonable, proportionate and properly incurred fees, expenses, costs and disbursements or accountancy fees incurred by you and agreed by us in pursuing or defending a claim; and/or
- The reasonable costs of a third party for which you are ordered to pay by the court or are agreed by us and which are incurred in connection with legal proceedings. You are not covered for any damages, fines, or penalties you have to pay.

Legal proceedings

- The pursuit or defence of civil legal cases for damages and/or injunctions or specific performance; or
- The defence of criminal prosecutions.

Legal representative

Us or the solicitors or other qualified experts appointed by **us** to act for **you** provided that they agree:

- To try to recover all legal costs from the other party;
- Not to submit any **claim** for **legal costs** until the end of the case; and
- To keep us informed, in writing, of the progress of legal proceedings.

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Material breach	A breach which has resulted in, or if not rectified is likely to result in, your home being unfit for habitation.
Policy	This Legal Expenses Cover policy that is subject to the terms and conditions in this booklet, along with your policy Schedule .
Policy period	The length of time this policy is in force, from the start date as shown on your Schedule .
Proportionate	The value of the claim must be greater than the costs of pursuing the claim .
RAC, We, Us, Our	RAC Insurance Limited and any person employed or engaged to provide certain services on its behalf or on behalf of the RAC Group.
Reasonable prospects of success	A 51% or above chance of: • recovering damages; • obtaining any other legal remedy which we have agreed to; • being successful in defending a claim; or • being successful in an appeal or defence of an appeal.
Standard Terms of Appointment	The terms and conditions which we will require the legal representative to accept in order for us to cover your legal costs . This contract sets out the amounts we will pay the legal representative under your policy and their responsibilities to report to us at various stages of the claim . A copy of these terms can be requested by contacting us .

The date that this **policy** begins, or renews, as

shown on your policy Schedule.

Schedule

The document showing details of the policyholder and the insurance protection provided. Your Schedule is part of this policy and must be read in conjunction with this policy book.

Territory For Sections A and B **you** are covered in the **UK** and the European Union. For Sections C-I, **you**

are covered in the UK.

Great Britain, Northern Irelan

Great Britain, Northern Ireland and for the purposes of this **policy** includes the Channel Islands and Isle of Man.

You, Your The person(s) named as insured on your policy
Schedule and any members of your family
permanently residing at your home. This includes
relatives temporarily living away from your home

such as students in term-time residence.

Start date

HOW TO MAKE A CLAIM

Please let us know as soon as possible if you think you may need to claim. If you do not, this may prejudice your claim and may mean we are unable to cover you. To make a claim or to receive advice, just call our legal helpline on 0800 302 9774 available 24 hours a day, 365 days a year.

Please note that claims made on Legal Expenses Cover will not appear on **your** policy's claims history and do not affect **your** future premiums. There is no excess to pay on Legal Expenses Cover claims.

How your cover works

We will provide **you** with cover for **your legal costs** associated with pursuing or defending a **claim** that falls within the **policy** terms of sections A-H below up to a limit of £100,000 provided that:

- The incident occurs within the policy period;
- The incident occurs within the **territory**;
- Your claim has reasonable prospects of success (sections A-F only).

We will also provide you with a telephone legal helpline service that falls within the policy terms of section J. When you tell us about your legal problem, we will need to determine whether the matter is capable of being covered by your policy. We will ask you to provide further information in order for us to assess whether your claim is within the terms of your policy and the incident giving rise to the claim is within your policy period. If your claim is not covered then our telephone legal helpline may still be able to provide you with some advice.

Any claim you make must have reasonable prospects of success and be proportionate to pursue. The legal representative will assess this and will continually review the prospects of success of your case during the life of your claim. In some cases, you may need to

provide expert evidence to support **your claim** at **your** own expense to enable the assessment to be completed. **We** do not cover any legal fees, costs or expenses that **you** have incurred before **we** have accepted **your claim**.

In the event of a dispute about whether your case has reasonable prospects of success or is proportionate to pursue, you will be asked to provide a legal opinion at your own expense confirming that your claim does have reasonable prospects of success and/or whether your claim is proportionate. If we are unable to reach agreement, then we will arrange to get a final opinion from an independent barrister.

We will usually ask a solicitor from our panel to handle your case. However, if it becomes necessary to issue legal proceedings then you are entitled to choose your own solicitor at this point. Your solicitor would need to agree to our Standard Terms of Appointment. The amount that we will pay a law firm where they are acting as the legal representative is currently £120 per hour. You will be responsible for any legal costs which are in excess of the rate that we would normally pay to our preferred legal representative.

Please read **your** full Legal Expenses Cover **policy** terms below for specific details on the cover provided.

We cover the following	We do not cover the following
Legal Expenses Cover A. Personal injury and medical negligence	
Legal costs to pursue legal proceedings against a third party if you suffer bodily injury or death due to an accident or as a result of medical negligence.	An accident involving a motor vehicle owned or driven by you unless you were being carried as a passenger. Any claim which was not caused by a specific or sudden incident,
If your claim is due to an accident and is accepted, the legal representative must enter into a Conditional Fee Agreement which waives their own fees if you fail to recover the damages that you are claiming in the legal proceedings in full or in part.	or which develops gradually.
B. Consumer issues	
Legal costs for the pursuit or defence of a claim relating to	A contract involving a financial service provider.
a contract for the sale, purchase, servicing, repair or hire of personal goods or services.	A lease, tenancy or licence to use land.
	Any claim relating to a contract involving the construction or alteration of a structure for your own use where the value of the contract is greater than £20,000 inclusive of VAT.
	Any claim arising from the purchase or sale of your home (however, this may be covered in section C).
C. Property issues	
Legal costs for a claim if you suffer nuisance, trespass or physical damage to your home or your personal possessions.	Any claim relating to a contract entered into by you (however, this may be covered in section B).
Legal costs for a claim arising from a breach of contract for the sale or purchase of your home .	Any incident relating to works undertaken or due to be undertaken by or under the order of any government or public or local authority unless the claim relates to accidental physical

damage.

Any incident relating directly or indirectly to planning law.

Any incident relating to subsidence, heave, landslip, mining or

Any **claim** where **your** residential property is being let or sublet at

quarrying of land underneath your home.

4.0

We cover the following	We do not cover the following
	the time, including short-term holiday lets such as those arranged via companies like Airbnb or TripAdvisor.
. Tenancy disputes	
egal costs for a claim to defend unlawful eviction proceedings	Any claim relating to the non-payment of rent.
gainst you from a property occupied by you as your permanent esidence under a tenancy agreement.	Any claim relating to a dispute with the freeholder or management company of a leasehold property.
egal costs to pursue a claim against a landlord following a naterial breach of your tenancy agreement.	Disputes with any local authority, public authority or government-related department.
Employment disputes and employee legal defence	
egal costs if you are an employee, or ex-employee, and xperience a breach of your rights under your contract of	Any claim relating to disciplinary procedures brought against you by your employer, or any internal grievances brought by you .
mployment; and/or employment laws and you wish to pursue a laim in an Employment Tribunal (or equivalent outside of England nd Wales).	Any claim in relation to alleged sex discrimination in salary and/or employment conditions.
egal costs if one of the following situations arises from your work	
s an employee:	
You are dealing with the police or Health and Safety Executive or other prosecuting agency, prior to being charged with an offence.	
. You are being prosecuted in a criminal court.	
i. You have a claim brought against you under Article 82 of the	
General Data Protection Regulation. 7. You have a claim brought against you for unlawful	
discrimination.	
You are facing a formal investigation or disciplinary hearing	
brought by a trade association or professional or regulatory	
body.	

We cover the following	We do not cover the following
F. Probate disputes	
 Legal costs for legal proceedings within the territory in respect of the following: Pursuing a probate dispute involving the Will of a deceased family member (including step or adopted) where you are named as a beneficiary or as a member of a class of beneficiaries with an immediate interest. Defending a legal claim in respect of allegations against you concerning the performance of your role as the Executor of a deceased family member's (including step or adopted) estate. 	Any claim where a Will hasn't been previously made, concluded or can't be traced.
G. Social media defamation	
Following defamatory comments made about you through a social media website, legal costs to: • Write one letter to the provider of the social media website requesting that the comments are removed; • Write one letter to the author, where the author's identity of the defamatory comments is known, requesting that the comments are removed from the social media website.	Claims where you are not aged 18 years or over.
H. Personal identity fraud	
Legal costs arising from identity fraud: • To defend your legal rights and/or take steps to remove county court judgments against you that have been obtained by an organisation from which you are alleged to have purchased, hired or leased goods or services. Cover is only available if you deny having entered into the contract and allege that you have been the victim of identity fraud; • To deal with all organisations that have been fraudulently applied to for credit, goods or services in your name and which are seeking monies or have sought monies from you as a result of identity fraud;	 Any claims: Where you have not been the victim of identity fraud; Where you did not take action to prevent yourself from further instances of identity fraud; Where the identity fraud has been carried out by somebody living with you; For legal costs arising from loss of cash from a bank, building society, credit union or other similar financial institution where that institution has refused to cover the loss.

We cover the following	We do not cover the following
 In order to liaise with credit referencing agencies and all other relevant organisations on your behalf to advise that you have been the victim of identity fraud. 	
You must agree to be added to the CIFAS Protection Register if we recommend it.	
I. Jury service	
We will pay your net salary or wages for the period that you are absent from work as a result of jury service up to a limit of	Any amounts payable by the court or that are recoverable from your employer.
£100,000. Payments shall be calculated based on an 8-hour working day, and the duration of your absence from work to the nearest half day. One day's pay shall be calculated as 1/250th of your annual net pay excluding bonus payments and overtime. If you work part-time, any amount payable shall be calculated on a pro rata basis. We will require evidence of your average earnings in the form of your last 12 months of payslips or, if you are self-employed, evidence you have provided to HMRC of your monthly average earnings. Claims will only be considered on conclusion of your period of jury service.	Payment for loss of net salary or wages when you have not provided your payslips for the last 12 months or tax return for the preceding tax year.
J. Telephone legal helpline	
We will provide a telephone legal helpline service, open 24 hours a day, 365 days a year. Just call us on 0800 302 9774 .	Advice on business or commercial matters (including advice as a landlord), immigration or judicial review.
We will give you initial legal advice on any private legal matter within the UK . We will tell you what your legal rights are, which options are available to you , and how best to implement them. We will let you know if you need a lawyer.	Advice where in our reasonable opinion we have already given you the options available.

Legal Expenses Cover Conditions

The following conditions apply to all sections of this **policy** along with the General Conditions on pages 53-55 and the General Exceptions on pages 52-53 which apply to the entire Saga Home Insurance policy. If **you** do not comply, **we** can refuse cover and/or cancel **your policy**.

- Claims can be complex and technical. You must follow our advice or that of the legal representative to continue to receive funding from us. If you do not (for example, you go against our advice, fail to co-operate with our reasonable requests, delay the claim, do not submit legal costs to us straight away or take any other action that may harm your case) we may withdraw cover.
- We will not cover legal costs that have not been agreed by us or were incurred prior to us accepting the claim.
- We will not cover legal costs where you ought reasonably to have known that an incident leading to a claim was possible prior to the purchase of the policy.
- 4. We may withdraw cover if at any point your claim does not have reasonable prospects of success.
- 5. You must always keep any losses you incur to a minimum. Ensure you take steps to prevent any loss in the first place and don't do anything that could unnecessarily increase your losses or prejudice your claim. If you do not, we may not cover you and it may affect your ability to claim. Please speak to us if in doubt.
- You must notify us of all offers to settle your claim. We may withdraw cover if we have not provided written authorisation to accept or reject an offer to settle your claim.
- We will need to be able to speak directly to any legal representative appointed, or agreed by us, even if this is one you have chosen.
- 8. Whilst **we** must appoint the **legal representative**, **you** may choose **your** own if it becomes necessary to start court proceedings, or if there is a conflict of interest. If **you** wish to do this, please tell **us**

their name and address so we can consider your request. Your suggested legal representative must agree to our Standard Terms of Appointment, a copy of which is available on request. You will be responsible for any legal costs which are in excess of the rate that we would normally pay to our preferred legal representative. The amount that we will pay a law firm where they are acting as the legal representative is currently £120 per hour. This amount may vary from time to time.

- If for any reason we cannot agree to your suggested legal representative, we will ask the Law Society of England and Wales (or similar body) to name one.
- 10. If you have a dispute with us or complaint about the service provided by us or a legal representative we appoint, please let us know using our complaints procedure. Please note, however, this policy will not cover any advice or your legal costs in connection with this or any claim against us, Saga plc (and its subsidiaries) or your home insurer.
- 11. We will not provide cover for class actions or test cases.
- 12. **We** will not provide cover for disputes between **you** and someone who is also insured under this **policy**.
- 13. We may decide not to issue legal proceedings, but instead pay you directly for your claim, for example, where the legal costs of your claim are greater than the value of your claim.
- 14. If you have legal expenses cover with a provider other than RAC or if you are a member of a trade union and the cover or membership benefits provide cover for your claim, we will not provide cover.
- 15. During extreme weather, riots, war, civil unrest, industrial disputes, our services can be interrupted. We will resume our service to you as soon as we can in these circumstances.

Misuse of your policy

You must not:

 Behave inappropriately towards us, including acting in a threatening or abusive manner, whether verbally or physically.

- 2. Persuade or attempt to persuade us into a dishonest or illegal act.
- Omit to tell us important facts about a claim in order to obtain a service.
- 4. Provide false information in order to obtain a service
- 5. Knowingly allow someone that is not covered by **your policy** to try and obtain a service under it.

If these conditions are not complied with, we may:

- 1. Restrict the cover available to **you** at the next renewal.
- Refuse to provide any services to you under this policy with immediate effect.

If any claim is found to be fraudulent in any way, we may also:

- 1. Cancel your policy with effect from the date of the fraudulent act.
- 2. Reject your claim.
- 3. Retain any premium paid.

We will notify you in writing if we decide to take any of the above steps.

ONLINE SAFETY SUPPORT SERVICE

(only available with Legal Expenses Cover)

The Online Safety Support Service is arranged by Saga Services Limited and is managed and administered by RAC Insurance Limited. This service does not form any requirement or exclusion as part of the policy.

You can use this service for advice and/or assistance with any online security problem shown on page 48 that arises during the period of your Legal Expenses Cover. To discuss a problem or enquire about advice and assistance, call 0800 302 9018. For our joint protection, telephone calls may be recorded and/or monitored.

Glossary of terms

The following words have the meanings shown next to them wherever they appear in this Online Safety Support Service section.

Approved	Our specialist cyber security adviser or their
representative	agents appointed to provide assistance to you

Computer	A personal computer that you own, use or
	control, which is permanently kept within your

main residence.

Computer virus A program or piece of code that is often capable of copying itself and that causes

damage to systems or data.

Cyberattack Malicious deletion, corruption, unauthorised

access to, or theft of **data**; or damage or disruption caused by a **computer virus**, hacking or denial of service attack, affecting **your** home

systems.

Data Facts, concepts, information, ideas, text,

recordings and images, which are converted to a form that can be processed by home systems,

but not including software and programs.

Electronic
devices
Any personal computing or personal electronic
device(s) that connects to the internet or to
other electronic device(s) and any associated
data, software and programs.

Ransomware

A system attack that allows a hacker to infiltrate your electronic device(s), encrypt your data, and demand payment of a ransom in

exchange for decryption of your files.

You, Your

The policyholder and their spouse/domestic partner and any other relative (including adopted and foster children), who permanently live in your home. This includes any relative who is temporarily living away from your home.

The Online Safety Support Service provides advice and assistance for:

Crisis response and incident management

Advice and assistance:

- a) for an initial assessment of a cyberattack you have suffered, including the immediate action you need to take;
- b) where you have suffered a financial loss as a result of a cyberattack;
- in notifying the authorities of a cyberattack against you when appropriate to do so;
- d) for responding to ransomware, including the threat of a cyberattack against you, or the unauthorised use of your personal data stored on your electronic devices;
- e) if as a result of a **cyberattack** against **you**, **you** are accused of:
 - misuse of third-party data;
 - transmitting a computer virus to a third party;
 - causing loss of reputation to a third party or breaching a third party's intellectual property rights.

Please note there is no assistance where:

• the cyberattack was caused by an illegal activity you undertook;

- the cyberattack occurred whilst you and/or your electronic device(s) were outside of the United Kingdom, Channel Islands or Isle of Man:
- an estimate of the cost to provide assistance to **you** is more than the amount to restore **your electronic device(s)**.

Restoration

Advice and assistance for restoring **your electronic device(s)** to the state they were in prior to a **cyberattack**.

Online Safety Support Service Conditions

- a. You must make any enquiries for assistance as soon as reasonably possible and within 12 hours of you becoming aware of the incident.
- You must supply at your own expense all the information that RAC reasonably requires to decide whether assistance can be provided.
- c. You must supply all information requested by RAC or the approved representative.
- You must not admit any liability for any claims against you
 resulting from a data breach without consent from the approved
 representative.
- e. You must ensure that password protection is enabled on all the electronic devices that you own, use or control, and can demonstrate that appropriate security controls are adhered to.
- f. You must ensure that basic security software is in place on all computer hardware you own, use or control, including antivirus and firewall software.

Additional help and advice from Saga

Because you may need practical help with all sorts of issues, we have arranged some useful helplines and online support services for you to use. This advice section is to help you and does not form any requirement or exclusion as part of the policy.

Saga 24-hour Legal and Tax Advice Helpline

You can receive confidential advice over the telephone on any personal legal problem or personal tax matter. Specialists are

available to give information and advice on matters such as neighbour disputes, consumer law and the tax implications of a variety of subjects including investments, property, trusts, inheritance and pensions. They offer advice relating to laws of the territory. There is no limit on the number of calls you can make and you can rest assured that your conversation will be treated in the strictest confidence. Call **0800 302 9774** from the UK or **+44 1919 116 402** from abroad. The Saga helpline does not provide cover for any costs you have to pay because you followed the advice given.

Fraud and Scam Helpline Service – If you have any concerns about protecting yourself from online or offline scams or fraud, or you need support having been a victim of these events, please contact our specialists on **0800 302 9775**. You can speak to our Citizens Advice-trained information specialists for information and signposting to other services, or to our BACP-accredited counsellors for emotional support.

Lifestyle Counselling Helpline – This service can help with a range of problems from practical everyday matters to sensitive or emotional issues. Our specialists will help you deal with personal relationship problems, problems with colleagues in the workplace and other issues affecting your general wellbeing. Counsellors and information specialists are also trained to help you with practical problems like debt. You can call them on 0800 302 9705 from the UK or +44 1919 116 402 from abroad.

Wellbeing Resources – The Lifestyle Counselling Helpline is complemented by a comprehensive online information and support service, through which you can access information and advice on a range of issues and problems that often impact on everyday life. Topics are diverse and include relationships, childcare issues, consumer issues, stress, health and fitness. Information is updated regularly by a team of experienced counsellors and information specialists. To access the Wellbeing Resources, visit www.sagawellbeing.co.uk.

HOW TO MAKE A CLAIM

- If an event happens for which you want to make a claim, first check your Schedule and policy to make sure that the event is covered.
- Please read the How to Make a Claim General Conditions on pages 50-51, the General Exceptions on pages 52-53 and the General Conditions on pages 53-55 for details of the claims conditions. For Legal Expenses Cover claims please also read the conditions on pages 46-47 and for the Online Safety Support Service, please see the conditions on page 48.
- 3. If the event is covered, or if **you** are in any doubt, call the relevant number shown in **your Schedule**.

Our claims unit will take details of the event and tell you whether your claim is covered. Whenever possible, we accept claims without the need for a claim form. However, we may ask you to fill in and return a claim form, which we will normally send to you within two working days of your call.

- 4. After **your** call, one of several things will happen but at all times **you** will be guided by **your** incident manager.
 - If repairs are needed, **we** may arrange for a contractor approved by **us** to call. **We** will try to do this within two working days of **you** making **your** claim. The contractor will draw up a quote for repairs and should start work at a time that is convenient to **you**. When the repair is finished, the contractor will send the invoice straight to **us** so **we** can pay it.
 - If alternative accommodation is required for you and your domestic pets during part or all of the repair work, when determining suitability we will consider: the circumstances of your claim, how many people live in your home, how long you will need the alternative accommodation, what is available in your local area, and the cost. We will discuss this with you to help in finding accommodation. We will aim to get you safely back home in the shortest time possible, which is likely to be before repairs are finished.

- We may arrange to send you, and if appropriate have installed, replacement goods (such as domestic appliances, furnishings, sanitary ware and kitchen units) and/or issue vouchers to the same replacement value from a supplier approved by us. Or, we may agree to pay you cash for your claim and we will send you a cheque or prepaid card.
- If we ask, you need to give us any evidence to support your claim, such as estimates, photographs or invoices. We will confirm exactly what we need.
- Sometimes we will need to ask an independent loss adjuster to assess the loss or damage. If so, we will tell you and arrange for the loss adjuster to contact you within two working days. The loss adjuster's role is to assess the claim, confirm what action you need to take, and recommend to us how to deal with the claim. The loss adjuster, on our behalf, may arrange for repairs or replacement to be carried out and agree with you the amount we should pay for the claim.

Please remember **you** are responsible for paying any **excess** that applies to **your** claim. The **excess** is the first amount of each claim **you** have to pay. If **you** make a claim under more than one section for loss or damage that happens at the same time by the same cause, **we** will take off an **excess** for each section. **We** will decide the most **we** will pay before taking off the **excess**.

Claims history

Depending on the circumstances and number of claims **you** make, **we** may apply additional terms to **your** policy or reduce the cover that **we** are prepared to offer **you** at **your** next renewal date.

HOW TO MAKE A CLAIM - GENERAL CONDITIONS

1. Claims - your duty

For information on the claims procedure and how **we** settle **your** claim, please read pages 49-51.

When **you** know **you** may have to claim under this **policy**, **you** must:

- tell us at your earliest opportunity;
- tell the local police at **your** earliest opportunity after **you** become aware that something is lost or if **you** suspect theft, attempted theft or malicious damage, and keep a note of any reference number given to **you**;
- take all possible steps to recover any property which has been lost:
- when asked, send us all the documents and information (including written estimates and proof of ownership or value) we may need;
- send us any written claim made against you and give us full details in writing of any verbal claim made against you; and
- ensure that **you** or anyone acting on **your** behalf continues to cooperate with **us** to settle **your** claim by providing whatever information, documentation, or other assistance **we** require.

Any costs incurred for sending ${f us}$ the required information will be reimbursed by ${f us}$.

You must not:

- respond to any claim made against you or admit or deny responsibility or negotiate or settle any claim made against you without our written permission; or
- leave property for us to deal with unless you have our permission.

2. Claims - our rights

We can do the following:

 We can take legal action at our expense and for our benefit, but in your name, to recover any payment we have made under the policy.

- We can negotiate, defend or settle in your name any claim made against you.
- We are entitled to the remains of any insured property for which we have paid a claim.
- In some instances your claim may be handled on our behalf by Saga.

3. Recovery of lost or stolen property

- If any lost or stolen property is recovered **you** must let **us** know at **your** earliest opportunity.
- If the property is recovered before payment of the claim **you** must take it back and **we** will then pay for any damage.
- If the property is recovered after payment of the claim it will belong to **us** but **you** will have the option to retain it and refund in full any claim payment to **us**.

4. Other insurance

If **you** have any other insurance covering anything insured by this policy, **we** will pay only **our** share of any claim.

Taking care

You must take care to prevent or reduce any loss, destruction, damage or injury and maintain anything covered by this insurance.

6. Automatic reinstatement to the maximum insured value

We will normally automatically reinstate your cover to the maximum sum insured and any limits set out in your buildings cover from the date we pay any claim. If we are not going to do this, we will give you written notice before we pay your claim.

7. Matching suites or sets

We treat each item of a matching set or suite of furniture, sanitary fittings, soft furnishings, carpets or other fixtures or fittings as a single item.

We will only pay the cost of repairing or replacing the damaged item. **We** will not pay for repairing or replacing:

- any undamaged floor covering outside the room or rooms in which the damage happened;
- any undamaged wall or floor tiles; or
- any undamaged item that is part of a matching set or suite where damage occurs to a specific item of the matching set or suite.

HOW MUCH WE WILL PAY

Buildings

At **our** option **we** will arrange for the work to be carried out or pay the cost of repairing or reinstating the **buildings** as new. If the loss or damage involves part of the **buildings** that is in a poor state of repair or decoration **we** will make a deduction for wear and tear.

If repair or rebuilding work is not carried out, we will pay an amount to cover the reduction in market value of your buildings resulting from the loss or damage. We will not pay more than the cost to us (after any discount available from our approved suppliers) of repairing or rebuilding the buildings.

If the cost of rebuilding the **buildings** in the same form, size, style and condition as new is more than the **sum insured** shown in **your Schedule**, **we** may reduce the claims settlement proportionately based on what **your** policy premium should have been if the **sum insured** was accurate. For example, if **you** only paid 70% of the premium **you** should have paid with the correct **sum insured**, the most **we** will pay would be 70% of the total cost of the claim.

It is **your** responsibility to make sure **your sum insured** is high enough to fully cover **your buildings** and keep this up to date on **your** policy.

Contents

Most insurance companies can get discounts on replacing items. This helps to control claim costs and therefore premiums charged. It is at **our** option that **we** will:

- pay the cost of repair;

- replace the item as new; or
- pay the cost of replacing the item as new.

Where **we** can offer to repair or replace through **our** approved suppliers, but **we** agree to make a cash payment, the payment will not exceed the amount **we** would have paid the approved supplier.

If **we** cannot offer to repair or replace through **our** approved suppliers, then **we** will pay the full replacement cost with no discount applied.

If the cost of replacing all the **contents** as new is greater than the **sum insured** shown on **your Schedule**, **we** may reduce the claims settlement proportionately based on what **your** policy premium should have been if the **sum insured** was accurate. For example, if **you** only paid 70% of the premium **you** should have paid with the correct **sum insured**, the most **we** will pay would be 70% of the total cost of the claim.

It is **your** responsibility to make sure **your sum insured** is high enough to fully cover **your contents**, including the value of any specified items, and keep this up to date on **your** policy.

The total amount of **valuables** in the **home** is shown on **your Schedule**.

The most **we** will pay for any single item, collection or set of **valuables** is £2,500 unless it has been specified by **you** and is listed on **your Schedule** as a specified item.

Optional cover

Buildings Accidental Damage Cover

We will pay up to the buildings sum insured.

Contents Accidental Damage Cover

 \boldsymbol{We} will pay up to the contents \boldsymbol{sum} insured.

Personal Belongings Cover

We will pay up to the amount shown in your Schedule.

Unspecified Items – The most **we** will pay for any one item, pair or set is £2,500 and for any **bicycles** is £1,000.

Specified Items – **We** will pay up to the amount shown in **your Schedule**.

We will not reduce these limits if **you** make a claim, unless the claim is to do with the total loss of a specified item, pair or set or **bicycle**.

Specified Bicycles Outside the Home Cover

We will pay up to the amount shown in your Schedule.

Legal Expenses Cover

We will pay up to £100,000.

GENERAL EXCEPTIONS THAT APPLY TO THE WHOLE POLICY

This policy does not insure the following:

- Any loss or damage caused deliberately by you or any person acting on behalf of you or any person lawfully in your home, including boarders, lodgers, carers, employees or guests.
- 2. Any property (which is not business equipment) or money you own, hold in trust or use in connection with any business, profession or trade. Nor any legal liability arising directly or indirectly from any business, profession or trade.
- 3. Any property or liability insured under a more specific policy.
- 4. Any fall in market value as a result of repairs or reinstatement.
- 5. Loss or damage as a result of delay, confiscation or detention by order of any government or public authority.
- 6. Loss where property is obtained by any person using any form of payment which proves to be counterfeit, false, fraudulent, invalid, uncollectable, irrecoverable or irredeemable for any reason, including where items are sold privately online and payment is not received.
- 7. Incidents which took place before the start of this insurance.

- 8. Any consequence of war, war-like operations, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, rebellion, mutiny, revolution, insurrection or military or usurped power.
- 9. Any legal liability, loss of or damage to any property, or any resulting loss or expense directly or indirectly caused by or contributing to or arising from:
 - ionising radiation or radioactive contamination from nuclear fuel or nuclear waste; or
 - the radioactive, toxic, explosive or other hazardous properties of explosive nuclear equipment or its nuclear parts.
- 10. Loss, damage or liability or injury directly or indirectly caused by, contributed to or arising from pollution or contamination unless it is:
 - caused by a sudden, identified, unexpected and unforeseen accident which happens in its entirety at a specific moment of time during the period of insurance at the **property**; and reported to **us** within 30 days of the end of the period of insurance.
 - leakage of oil from a domestic oil installation at **your home**. In which case, all such pollution or contamination will be considered to have happened at the time of such accident.
- 11. Loss or damage arising from:
 - gradual causes
 - wear and tear (unless in relation to point 5 in Buildings cover, Trace and access)
 - corrosion, deterioration or similar causes
 - wet or dry rot.
- 12. Loss, damage, cost or expense of whatever nature directly or indirectly caused by, resulting from or in connection with any act of terrorism regardless of any other cause or event contributing at the same time or in any other sequence to the loss.

For the purpose of this exception an act of terrorism means the use, or threatened use, of biological, radiological, chemical and/or nuclear force by any person or group of people whether acting

- alone or on behalf of or in connection with any organisation(s) or government(s) committed for political, religious, ideological or similar purposes including the intention to influence any government and/or to put the public or any section of the public in fear.
- 13. Any loss, damage, alteration, or reduction in functionality, of your computer or smart devices caused by hacking or computer viruses, including any data held on them directly or in cloud storage.

A smart device is an electronic device, generally connected to other devices or networks via protocols such as Bluetooth or Wi-Fi, such as tablets, smart phones, smart TVs and smart doorbells.

GENERAL CONDITIONS THAT APPLY TO THE WHOLE POLICY

You must comply with these conditions to have the full protection of **your** policy. If **you** do not comply with them, **we** may cancel the policy, refuse to deal with **your** claim or reduce the sum of any claim payment.

1. Transfer of interest

The **policyholder** can transfer the **policyholder's** interest in this insurance to someone else with **our** written permission.

2. Cancellation

If you no longer feel the policy is right for you, you may cancel it within 14 days of receiving your policy documents and no cancellation fee will be charged. If cover has not yet commenced, you will receive a full refund of the premium and any arrangement fee. If the insurance cover has commenced, your insurer(s) will give you a pro rata refund on your premium based on the cover you have had. The arrangement fee will not be refunded.

After the first 14 days, if the policy no longer meets **your** needs, **you** can still cancel it at any time. As long as **you** have not made a claim under the policy, or a claim has not been made against **you**, **your insurer(s)** will refund the unused part of **your** premium. If **you** have made a claim, or a claim has been made against **you**, **you** will not receive a refund. **Saga** will charge a **cancellation fee** of £35.

You can telephone Saga on 0800 001 5898 or write to Saga at Saga Services Limited, PO Box 253, Seaham DO, SR7 1BN to cancel your policy. Cancellation is effective from the date your letter is received.

Please note that, if **you** amend or cancel **your** policy during the period of cover as shown on **your Schedule** and have paid by credit card or cheque, **we** will be unable to refund any amounts of £5 or less. Similarly, if **you** make any changes to **your** policy or cancel it during the policy year, **we** will only request any payment from **you** if the amount is over £5. The **arrangement fee** will not be refunded and **Saga** will deduct a **cancellation fee** from **your** refund.

We or **Saga** may cancel this policy by giving **you** seven days' notice by recorded delivery letter to **your** last known address as a result of, but not limited to, one of the following reasons:

- changes in **your** circumstances that results in an increase in risk which **we** are unable to insure;
- failure to provide us or Saga with information we or Saga have requested that is directly relevant to the cover provided under this policy or any claim;
- a breach of any terms or conditions of your policy;
- you do not pay any policy premium requested or, if applicable, stop paying the instalment premiums;
- use or threat of violence or aggressive behaviour against our or Saga's staff, contractors or property;
- the use of foul or aggressive language.

If your policy was set up under a credit agreement and you become eligible for a monthly instalment plan, your policy will

be cancelled, resulting in **your** credit agreement also being cancelled. A new **policy** will then be set up for **you** under a monthly instalment plan and new documents confirming the reduced payment amount will be issued.

This will not affect **your** right to make a claim for any event that happened before the cancellation date. If **we** cancel the policy **we** will refund premiums already paid for the remainder of the current period of insurance, provided no claim has been made during the current period of insurance. The **arrangement fee** will not be refunded.

3. Misrepresentation and fraud

If we discover that you or anyone acting for you has:

- misrepresented answers to any of the questions when applying for, amending or renewing cover with us or Saga;
- deliberately misled us or Saga to obtain cover, gain a cheaper premium or more favourable terms;
- provided any false or invalid documents to us or Saga; or
- made a fraudulent, false or exaggerated claim or any part of a claim;

we may look to take the following actions:

If **we** are able to continue cover **we** may:

- -amend your policy with the corrected information;
- apply any relevant terms and conditions that would have been applicable had the correct information been declared;
- collect any additional premium;
- reduce a claim proportionately.

If we are unable to continue cover we may:

-cancel **your policy** or void it from the inception (treat it as if it never existed) and if applicable reject any claim made.

If any fraud, deliberate dishonesty or careless misrepresentation has been identified **we** may also:

- -reject any claim made, if applicable;
- recover any costs we have incurred in investigating a claim.

If deliberate deception is suspected, **we** may also:

- not return any premium paid by you;
- pass details to the police and fraud prevention agencies;
- take legal action against **you**.

4. Protecting your property

You must do all that you can to avoid injury, loss or damage and protect your property.

You must maintain your property and anything covered by this insurance in a good state of repair.

5. Changes to your policy details or cover

You must tell us at your earliest opportunity if your circumstances change or if any of the information shown in your Statement of Insurance or Schedule changes during the period of insurance. Changes you should inform us of include the following:

- you will be leaving the property unfurnished or unoccupied for more than 60 days in a row;
- any work planned at the **property** other than routine repair and maintenance;
- any work that requires the erecting of scaffolding;
- you discover or learn of anything else which means the property is not in a good state of repair;
- the number of **bedrooms** in the **property** has changed;
- you or anyone permanently living with you is convicted of any offence (except motor offences);
- the value of **your contents** or the rebuilding cost of **your property** changes;
- change to the occupancy of the property e.g. lodgers staying at the property;
- change to your occupation;
- change of address.

This is not a full list and **you** should let **us** know if any of the details **you** have already given **us** changes. Once **you** have told **us** about a change **we** will reassess **your** cover and premium. Should **we** be unable to continue cover **we** will inform **you** as outlined in

General Condition 2 – Cancellation. If you do not tell us of any changes it is possible that a claim will not be covered and we may take additional action according to General Condition 3 – Misrepresentation and fraud.

6. Rights of third parties

Save for the rights granted to **Saga** under this contract, any person or company who is not a party to this contract does not have any rights they can enforce under this contract by virtue of the Contracts (Rights of Third Parties) Act 1999 except those they have by law.

7. Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme (FSCS). **You** may be entitled to compensation from this scheme if **we** cannot meet **our** obligations. This depends on the type of insurance and the circumstances of **your** claim. Further information about compensation scheme arrangements is available from the FSCS website www.fscs.org.uk

8. Financial sanctions

We shall not provide any cover or be liable to provide any indemnity, payment or other benefit under this policy to the extent that the provision of such cover, indemnity, payment or other benefit would expose us to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom, United States or other country of policy issue.

If any such resolution, sanction, law or regulation takes effect during the period of insurance, **we** may cancel this policy immediately by giving **you** written notice at **your** last known address.

HELPLINES

CUSTOMER SERVICE

For questions about your policy

0800 001 5898

Monday to Friday 8.30am to 8pm, Saturday 8.30am to 5pm, Sunday 9am to 5pm.

CLAIMS

For new claims or help with an existing claim

Call the number shown in your Schedule

24 hours a day, 7 days a week.

LEGAL EXPENSES COVER

For new Legal Expenses claims, advice or help with an existing claim

from the UK **0800 302 9774**

from abroad +44 1919 116 402

For the Online Safety Support Service

0800 302 9018

24 hours a day, 7 days a week.

Please have your policy number to hand when calling.

This Policy Book is also available in large print, audio and braille. If you require any of these formats please contact us on **0800 001 5898**.

If you have a hearing or speech impairment, you can also contact us by emailing dda@saga.co.uk

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