YOUR POLICY BOOK STANDARD & PLUS TRAVEL INSURANCE





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INTRODUCTION

Thank **you** for choosing Saga Travel Insurance. This Policy Book provides **you** with the details of the cover **you** have purchased. If **you** have any questions, please do not hesitate to contact **our** customer service team on 0800 904 7489.

The words shown in bold print are defined on pages 8 to 9.

The contract of insurance between **you** and **us** is made up of

- this Policy Book;
- the policy Schedule; and
- any endorsements to your policy.

It is based on the information you have given us.

Please read this book carefully, together with your policy Schedule

and any **endorsements** to ensure the cover fully meets **your** needs. **We** would advise **you** to keep **your** Policy Book and related documents in a safe place when **you** travel.

Useful telephone numbers

Helplines

All our helplines are open 24 hours a day, 7 days a week.

Need emergency medical help abroad? Call us first on (+44) 1444 442105

If \mathbf{you} are unfortunate enough to need emergency medical help while abroad, please call \mathbf{us} first.

If **you** are taken by ambulance to a hospital following an emergency call, **you**, a **travelling companion** or a **doctor**/nurse should <u>call **us** as soon as possible</u> once **you** have been admitted to hospital.

If **you** need a GP, or need to go to A&E or a clinic, <u>call **us** before</u> <u>you try to locate help</u>, so **we** can guide **you** to the safest and most appropriate source of treatment. Or, if **you** would prefer to speak to a **UK**-based GP while abroad, visit <u>www.saga.co.uk/travelgp</u> or call 020 8050 4914 to book an appointment.

Our highly experienced multi-lingual medical assistance team is available 24 hours a day to advise **you** or **your travelling companion** what steps to take. **We** can direct **you** to the most suitable medical facility in the country **you** are visiting. **We** will also pay any agreed fees directly to the hospital so **you** don't need to pay anything.

Important note: We do not cover any costs over $\pounds500$ where prior agreement regarding treatment has not been obtained from **our** medical assistance team.

Our team is focussed on trying to take the worry out of what can be an incredibly stressful situation, so **we** will keep **your** selected family and/or friends updated on **your** progress for **you**.

We actively monitor the capabilities of medical facilities throughout the world and use this knowledge to ensure you are receiving the best treatment. Once we are satisfied that you are getting the appropriate treatment, we will agree a treatment plan with your treating **doctor** and **you**.

If **you** cannot be discharged in time to continue **your trip** as planned, we will make arrangements to bring **you home** and, if need be, we will fly a **doctor** or nurse out, with specialist repatriation equipment, to accompany **you home**.

Saga GP Service

Saga Travel Insurance gives **you** 24/7 unlimited use of the Saga GP Service. This means that for any non-urgent health concerns **you** can have phone or video consultations with a **UK**-based GP quickly, from anywhere in the world. To find out more or to book an appointment, please visit <u>www.saga.co.uk/travelgp</u> or call on **020 8050 4914**.

Advice before and while abroad? Call the travel helpline

0800 092 2124 from the UK

(+44) 1444 442107 from abroad

We offer advice prior to travel on a variety of holiday needs such as: visa and entry permits **you** may need, vaccination requirements and where **you** can get them done, which currencies to take with **you** and much more.

While **you're** on holiday, **we** can provide advice on how to transfer emergency funds, a translation and interpretation service, and guidance for relatives, friends or employers if **you** have to go to hospital.

Important note: There may be charges for some services and **you** will have to pay these, together with travel costs resulting from the advice **you** are given.

Claims lines

To make a claim on **your** policy, call **us** on the relevant number below or set up a claim online by visiting <u>saga.claimhere.co.uk</u>

Lost or stolen passport 0800 092 2101 from the UK

(+44) 1444 442105 from abroad

For advice on how to replace lost or stolen passports.

Lines are open 24 hours a day, 7 days a week.

Cancellation and all other claims 0800 092 2099 from the UK (+44) 1444 442106 from abroad Lines are open 9am–5pm Monday to Friday. Email: <u>saga.claims@collinsoninsurance.com</u> Online: <u>saga.claimhere.co.uk</u>

Travelling in Europe?

If **you** are visiting a European Union country or Switzerland, **we** strongly recommend that **you** have an up-to-date Global Health Insurance Card (GHIC) with **you**. The level of benefit provided by the GHIC depends on the country visited and may not cover all treatment costs and services that are free on the NHS, therefore the GHIC is complementary to travel insurance and not an alternative. However, with Saga Travel Insurance if the costs of **your** medical claim are reduced by the use of the GHIC, any **excess** shown on **your** policy Schedule under the section 'Emergency medical and associated expenses' will be waived.

You can apply for an GHIC free of charge by calling 0300 330 1350 or online at <u>www.gov.uk/global-health-insurance-card</u>

Important note: While abroad be sure to carry this card with **you** at all times and show it when requiring any medical treatment to benefit from this reduction.

Travelling in Australia?

If **you** require emergency medical treatment in Australia **you** must enrol with a local Medicare office. **You** do not need to enrol on arrival but **you** must do this after the first occasion **you** receive treatment. In-patient and out-patient treatment at a public hospital is then available free of charge.

Travel checklist

Before you travel we advise you consider the following:

As a partner in the Travel Aware campaign, ${\bf we}$ are working with the Foreign, Commonwealth & Development Office (FCDO) to help

British travellers stay safe overseas. Before **you** go overseas check out the FCDO website at <u>www.gov.uk/fcdo</u>. It is packed with essential travel advice and tips plus up-to-date information about different countries.

Important note:

Any claim arising as a result of **you** travelling to a country to which the Foreign, Commonwealth & Development Office (FCDO) has advised against all but essential travel and the claim is related to the reason for the advice will not be covered, subject to there being no other government restrictions in place prohibiting travel. (See General exclusion 22.)

To check which countries are listed visit www.gov.uk/fcdo

Ensure **you** have advised **us** of any pre-existing medical conditions of anyone travelling on this policy or if there have been any changes to the already declared conditions shown on **your** policy Schedule since taking out this policy.

Check the policy covers any additional countries **you** may be visiting as part of any excursions **you** have booked or are planning to book while **you** are away.

Passenger rights

Under the European Union (EU) travel regulations, **you** are entitled to claim compensation from **your** carrier if any of the following happens:

- Denied boarding you may be entitled to compensation between €125 and €600 depending on the flight distance and the delays incurred when rerouted.
- 2. Long delays **you** may request a refund of **your** ticket if the delay exceeds five hours, but only if **you** decide not to travel.
- Cancellation financial compensation is due unless you were informed 14 days before the flight, or you were rerouted close to your original times, or the airline can prove that the cancellation

was caused by extraordinary circumstances.

4. Assistance by airlines – depending on the circumstances, if you are denied boarding or your flight is cancelled or delayed, you may be entitled to receive assistance with catering, communications and an overnight stay if necessary. In the event of denied boarding or cancellation, you may be offered the option of continuing your trip or a refund of your ticket.

Delayed Flight Assistance

As part of **your** Saga Travel Insurance **you** will be given complimentary access to a LoungeKey airport lounge if **your** flight is delayed by more than the amount shown on **your** policy Schedule.

To benefit from this free service **you** will need to:

- have a valid single **trip** or annual multi-trip policy,
- register your flight(s) online at <u>www.saga.co.uk/registermyflight</u> at least six hours before your scheduled departure time – please allow at least 24 hours after buying your policy (if you have multiple flights, you will need to register each flight separately),
- have a valid email address and a mobile device that is able to receive an SMS text message and view a PDF email attachment.

Once **you** have registered **your** flight online **you** will be contacted via SMS text message or email with details on how to access the lounge if **your** flight is delayed by more than the amount shown on **your** policy Schedule.

Full terms and conditions, FAQs and details on how to register **your** flight can be found at <u>www.saga.co.uk/registermyflight</u>

IMPORTANT INFORMATION ABOUT YOUR POLICY

This is not a general health insurance policy. It only covers **you** if there is a sudden and unexpected accident or if **you** become ill. It does not cover non-emergency treatment.

Please read this information carefully:

We will only cover persons named on your policy Schedule if:

- 1. Your main home is in the UK and you are registered with a UK General Practitioner.
- 2. The journey is a round **trip**, beginning and ending in the **UK**, and is
 - a. a **trip** outside the **UK**; or
 - b. a volunteer trip outside the UK (involving clerical or administrative tasks only – no manual work will be covered). If your activities fall outside the scope of clerical or administrative tasks but do not involve manual work please contact us to see if we can provide cover; or
 - c. a trip within the UK which includes at least one night in pre-booked holiday accommodation or at least a one night stay at the accommodation of a relative or friend who resides in the Channel Islands.

Please note: **We** do not cover any **trip** where **you** have already left the **UK** at the time of purchasing this insurance, except where **you** renew an existing annual multi-trip policy, which falls due for renewal during the **trip**.

Health

It is very important that **you** read the 'Medical declaration' section on **page 11**. This applies to all **insured persons** and anyone else upon whose good health **your trip** depends, whether travelling or not.

Cancellation within the first 14 days

You have the right to cancel up to 14 days from the date **your** policy commences, or the date on which **you** receive **your** policy documentation, whichever is the later.

You will receive a full refund except in the following circumstances:

- Your trip has commenced.
- You have made or are intending to make a claim. No refund will be given or **we** will recover the monies paid to **you** in settlement of the claim before refunding the premium paid.

Please call 0800 904 7489 if **you** wish to exercise **your** right to

cancel. If you do not exercise your right to cancel then you are required to pay the premium.

See below for **your** rights outside this statutory cooling-off period.

Your cancellation rights

After the statutory cooling-off period **you** may cancel the policy at any time by contacting **us**, but no refund of premium will be available. However, discretion may be exercised in exceptional circumstances to provide a refund for unused cover, those exceptional circumstances being bereavement or an unexpected change to **your** policy resulting in us being unable to continue covering **you**. The unused premium will be calculated on a sliding scale basis which is available on request. **We** (or any agent **we** appoint and who acts with **our** specific authority) may cancel this policy by giving **you** seven days' notice to **your** last known address.

This policy may be cancelled if:

- you do not pay any policy premium requested;
- you fail to provide further information we have requested in support of your renewal or adjustment you wish to make to your policy;
- your personal requirements change such that they no longer meet **our** acceptance criteria;
- your medical conditions change and we cannot continue cover under the terms set out in the 'Medical declaration'. We will either pay a cancellation claim on this policy or if you still wish to travel and you can obtain cover elsewhere, we will allow a refund based on a sliding scale which is available on request provided no claims have been made;
- we discover you have used fraud to obtain multiple policies underwritten by us and/or to make a claim under a policy that we underwrite.

Your medical conditions

It is a condition of **your** policy that **you** keep **us** informed of any changes to pre-existing medical conditions. The medical information **you** have supplied is shown in **your** policy documents. Please check it and contact **us** as soon as possible if there are any errors. Incorrect or incomplete information may invalidate **your** policy meaning claims may not be paid or paid in full, or **we** may charge an additional premium to reflect the amount **we** would have charged had **we** known the true facts.

You must inform us as soon as possible if:

- you are hospitalised for any reason;
- your treatment or medication is changed;
- you are placed on a waiting list or have tests for any condition whether it has been diagnosed or not;
- you are diagnosed with a new condition or suffer any injury for which you need medical attention; or
- the prognosis of any pre-existing condition changes.

For further information about medical conditions please refer to the 'Medical declaration' section on page 11.

Mid-term adjustments - Refunds/Charges

Please note that if **you** amend or cancel **your** policy during **your** policy period and have paid by credit card or cheque, **we** will be unable to refund any amounts of £5 or less.

Similarly, if **you** make any changes to **your** policy during the policy period, **we** will only request any charges from **you** if the amount is over $\pounds 5$.

For Annual Multi-trip policies, mid-term adjustment refunds are only provided within the first 14 days of the policy start date, outside of this there is no refund provided.

Children

Insured persons under 16 years of age will only be covered when they are travelling with an adult named on **your** policy Schedule.

Policy limits

Each section of **your** policy has a limit on the amount **we** will pay under that section. Some sections also include other specific limits, for example for any one item. Check **your** policy cover is adequate if **you** want to take expensive items away with **you**.

Trip limits

There are maximum **trip** limits applicable to **your** policy. These are shown in the 'Period of insurance' section on <u>page 10</u>, which should be read in conjunction with **your** Schedule.

Reasonable care

You need to take reasonable care to protect **yourself** and **your** property, as **you** would if **you** were not insured.

Sports or activities

If **you** are going to take part in any sports or activities, including motorcycling, see <u>pages 12 to 13</u> to check that **your** policy covers **you**.

Use of language

Unless otherwise agreed, the contractual terms and conditions and other information relating to this contract will be expressed in the English language.

Choice of law

The law of England and Wales will apply to this contract unless:

- you and the insurer agree otherwise; or
- at the date of the contract **you** live in Scotland, Northern Ireland, the Channel Islands or the Isle of Man, in which case (in the absence of agreement to the contrary) the law of that country will apply.

Please make sure that **you** read **your** policy carefully. **You** may not receive any cover, or cover may be reduced, if **you** do not keep to the policy conditions.

Renewal process for annual multi-trip policies

You will be sent a renewal invitation 21 days before your renewal date, which will include your premium for the next year. If you renew on a continuous payment method, we will automatically renew your policy each year using the payment details you have given us. Please contact us prior to your renewal date if you wish to renew using a different payment method.

Future underwriter changes

Your Saga Travel Insurance is underwritten by Astrenska Insurance Limited. If you have selected any additional cover options, these may be provided by different insurers. At some time in the future Saga Services Limited may enter into an agreement with a new provider for all or part of your policy, in which case this new provider will offer you travel insurance to replace your current policy. If this is the case, Saga Services Limited will write to you to confirm the details of the new provider and give you details of any changes to the terms and conditions of your policy. At this stage you will be given the option to refuse transferral to the new provider. For further information, please see Saga's Privacy Policy at <u>www.saga.co.uk/privacy-policy</u>

What is not covered

- This is not a general health insurance policy. It only covers you if there is a sudden and unexpected accident or if you become ill. It does not cover non-emergency treatment.
- There are conditions and exclusions that apply to individual sections of **your** policy, plus general conditions and exclusions that apply to the whole of **your** policy – see <u>pages</u> <u>37 to 40</u>.
- 3. We do not cover any costs over £500 where prior agreement regarding treatment has not been obtained from **our** medical assistance team as set out under 'Need emergency medical help abroad?' on page 3 of this Policy Book.
- 4. Apart from coronavirus (COVID-19) cover under the 'Cancellation' and 'Abandonment' sections and the 'Emergency medical and associated expenses' section, this **policy** does not cover any claim arising directly, or indirectly, from any coronavirus disease, including but not limited to severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) and COVID-19, or any related or mutated form of the virus. This includes the fear or threat of catching coronavirus, and the advice, or action, of any government or medical practitioner not to travel or preventing travel.

DEFINITIONS

The words or phrases below have the following meanings wherever they appear in this Policy Book:

Abandon/abandonment

Returning to **your home** before the scheduled return date or becoming an in-patient in hospital (providing **you** were an in-patient for more than 24 hours).

Bodily injury

A bodily injury that is the direct result of an accidental, external, violent and visible cause, including accidental injury as a direct result of being exposed to the elements. This does not include an injury caused by sickness, disease or any naturally occurring condition or process.

Booking agent

A person or organisation that makes reservations for travel or accommodation on **your** behalf.

Close business associate

Someone **you** work with in the **UK** who has to be in work in order for **you** to be able to go on or continue a **trip**. A senior manager or director of **your** business must agree to this.

Close relative

Mother, father, sister, brother, wife, husband, civil partner, daughter, son, grandparent, grandchild, parent-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law, step parent, step child, step sister, step brother, foster child, legal guardian, common law partner (defined as living together at the same address and including same sex relationships) or fiancé/fiancée.

Consolidator

A person or organisation that sells airline tickets on behalf of an airline.

Cyber terrorism

The actual use or threat of use of disruptive activities against computers and networks, with the intention to cause harm, spread fear or cause severe disruption of infrastructure.

Data Protection Legislation

The General Data Protection Regulation ((EU) 2016/679) and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the \mathbf{UK} .

Doctor

A registered practising member of the medical profession who is not related to **you** or anyone **you** are travelling with.

Endorsement(s)

An extension or restriction to **your** policy.

(Endorsements only apply if they appear in your policy Schedule).

Event date

The point in time a natural catastrophe or terrorism event occurred as reported in the media or announced by a government, as determined by **us**.

Excess/excesses

The amount **you** will have to pay towards any claim if **you** have chosen an **excess**.

(You will have to pay one excess per incident, as shown on your policy Schedule, irrespective of the number of sections claimed or **insured persons** involved.)

Home

The address where \mathbf{you} live in the \mathbf{UK} and where \mathbf{you} are registered with a General Practitioner.

Insurer

Astrenska Insurance Limited.

Loss of one or more limbs

Loss of **your** hand or foot at or above the wrist or ankle, or the total and permanent loss of use of **your** entire hand, arm, foot or leg.

Package

The pre-arranged combination of at least two of the following components when sold or offered for sale at an inclusive price and when the service covers a period of more than 24 hours or includes overnight accommodation:

a) transport

- b) accommodation
- c) other tourist services not ancillary to transport or accommodation (such as car hire or airport parking) and accounting for a significant proportion of the package.

As more fully described under The Package Travel, Package Holidays and Package Tour Regulations 1992.

Permanent total disablement

A permanent and total disability that means **you** cannot do any kind of job.

Pre-booked holiday accommodation

A commercially run premises where a fee is charged which has been booked prior to the departure of **your trip** (not including residential homes belonging to family or friends).

Scheduled airline

An airline that provides a regular service, which runs to a timetable.

Scheduled public transport

Any regular form of transport which takes fare-paying passengers and/or runs to a timetable: train, coach, bus, taxi, aircraft and sea vessel.

Total loss of sight

Complete and permanent loss of sight.

Travel provider

Accommodation provider, airline, cruise operator, ferry operator, hotel, online travel aggregator, travel agent, train operator, tour operator, **travel provider**.

Travelling companion

A person **you** travel with who **you** cannot make **your trip** without.

Trip

Any cruise, holiday, business trip, leisure trip, **volunteer trip** or journey made by **you** within the area of travel shown in the Schedule, which begins when **you** leave **home** and ends when **you** get back **home** or are repatriated by **us** to a hospital, nursing home or medical institution in **your home** country, whichever is the earlier.

UΚ

England, Scotland, Wales and Northern Ireland; also included in **our UK** definition are the Channel Islands and the Isle of Man.

Unattended

Where **you** are not in full view of or in a position to prevent unauthorised taking of **your** property unless it is in a locked room, safe, in a locked boot of a locked vehicle or in the luggage space at the back of a locked vehicle under a top cover and out of view.

Volunteer trip

A **trip** undertaken on a voluntary basis for a recognised charity where any work undertaken will be limited to a clerical and administrative basis only (unless otherwise agreed by **us** in writing).

We, us, our

Astrenska Insurance Limited

You, your, yourself, insured person(s)

The person or people named on **your** policy Schedule.

Definitions of regions covered for annual policies

Europe

Europe (including the continent of Europe west of the Ural Mountains), the Azores, the Republic of Ireland, the Mediterranean Islands, the Canary Islands, Turkey, Madeira, Iceland and the United Kingdom.

Worldwide excluding the USA, Canada, Mexico and all Caribbean Islands.

Worldwide including the USA, Canada, Mexico and all Caribbean Islands.

Please note, the regions covered are stated on **your** policy Schedule.

PERIOD OF INSURANCE

Period of insurance

Cover only applies for **trips** that begin after the effective date of **your** policy and during the period of insurance. Please check **your** policy Schedule to see what type of policy **you** have.

Single trip policies

Please see **your** policy Schedule for the maximum number of days' cover for **your trip**.

Annual multi-trip policies

The table below shows the maximum number of days per **trip** by region of travel.

Irrespective of the number of individual **trips you** undertake, the maximum numbers of days **you** can travel in each period of insurance must not exceed 180 days.

Cover for booked **trips** will continue to be provided if **your** policy has been renewed and is still in force at the time of an incident resulting in a claim.

If any **trip** exceeds the maximum individual **trip** or winter sports duration shown on **your** policy Schedule, there is no cover under this policy for the excess period unless **you** have contacted **us** and **we** have agreed in writing to provide cover. Each **trip** under annual multi-trip cover is considered to be a separate insurance, with the terms, definitions, exclusions and conditions contained in this policy applying to each **trip**.

All policies

Cancellation cover under this policy begins on the start date of the period of insurance shown on **your** policy Schedule for single trip policies and ends at the beginning of the **trip** unless **you** have chosen to remove it. For annual multi-trip policies cancellation cover begins on the start date of the period of insurance shown on **your** policy Schedule or the date of booking each **trip** (whichever is later) and ends at the beginning of each **trip**.

Cover under all other sections applies for the duration of **your trip** as long as **your trip** does not exceed **your** chosen limit of days as shown on **your** policy Schedule. In addition, **you** will also be covered while travelling to **your UK** departure point and returning from **your UK** arrival point (or to and from **your UK** holiday destination), as long as each journey does not take more than 36 hours.

Trips must commence and end in **your home** country. Any **trip** that had already begun when **you** purchased this insurance will not be covered except where **you** renew an existing annual multi-trip policy which falls due for renewal during the **trip**.

If **you** cannot get **home** before **your** cover ends, **your** policy will remain in force without any extra premium as follows:

- up to 14 days if any vehicle, vessel, train or aircraft in which **you** are travelling as a ticket-holding passenger is delayed;
- if, in **our** medical assistance team's opinion, it is unsafe to transfer **you home** due to accidental injury, illness or quarantine.

We will also continue to pay for medical treatment under the 'Emergency medical and associated expenses' section for this period or any extended period that is considered medically necessary by **our** medical assistance team.

	Europe	Worldwide excluding the USA, Canada, Mexico and all Caribbean Islands	Worldwide including the USA, Canada, Mexico and all Caribbean Islands
45 days per trip	Standard	Standard	Standard
60 days per trip	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule
90 days per trip	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule
Winter sports – 21 days per year	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule	Only applies if shown on your policy Schedule

MEDICAL DECLARATION

Please read this carefully as it may affect your cover:

At the time of buying or renewing **your** policy, booking a **trip** or paying the balance due for a **trip** (whichever is later), each **insured person** must guarantee the following:

- 1. You have told us if you have received advice, medication or treatment for any diagnosed illness, injury or disease in the last 12 months.
- 2. You have told us if you are currently suffering from any heart and/or cancer condition, or have done so in the last five years.
- 3. You have told us if you are under investigation or awaiting test results for any diagnosed or undiagnosed medical condition.
- 4. You have told us if you have been diagnosed with a terminal illness/prognosis, or are travelling against your UK doctor's advice or for the purpose of obtaining treatment.
- 5. You have told us if you are on a waiting list for, or are aware of the need for, any in-patient or out-patient treatment for any diagnosed or undiagnosed medical condition.
- 6. You have told us if you are not taking medication or following a treatment plan prescribed to you by your doctor.

7. **You** have told us of any medical conditions for which **you** take any medication – including tablets, injections and patches (excluding medication for flu/colds, nicotine patches and contraceptives).

If, between booking a **trip** and the departure date, the status of a pre-existing medical condition changes, or **you** are diagnosed with a new medical condition, **you** must tell **us** as soon as possible and **you** will be covered for cancellation of **your trip**. However, if **you** still wish to travel, **we** will advise **you** if cover is still available under this policy.

Please note that **you** must tell **us** even if **you** have made a travel claim in relation to a change to a pre-existing medical condition or the diagnosis of a new condition.

If we are unable to continue cover we will:

- pay a cancellation claim for any pre-booked trip; or
- give a refund of **your** premium based on a scale for the unused portion of **your** policy if **you** do not wish to cancel **your trip**, unless a claim has been made. **We** can provide the scale on request.

If we are able to continue cover we may:

- charge an additional premium; and/or
- cancel **your** annual policy and offer cover under a single **trip** policy for the pre-booked **trip**.

Please note, failure to disclose accurately any pre-existing medical condition or other relevant information may result in one or more of the following:

- you losing any cover under this policy,
- claims being declined,
- claims not paid in full,
- an additional charge to reflect the premium **we** would have charged had **we** known the true facts.

Medical conditions - close relatives, travelling companions, close business associates and people you have arranged to stay with

Medical conditions of **travelling companions**; **close relatives** of **you** or **your travelling companion**; **close business associates** of **you** or **your travelling companion**; or people with whom **you** were going to stay, whose health may affect **your** decision to travel or remain overseas, may not be covered, please see <u>pages 19 to 21</u> for the full terms of the exclusion.

If, after purchasing the insurance or booking a **trip**, whichever is the later, but before **your** departure date, anyone upon whose good health **your trip** depends receives medical advice for a new illness or injury, **your** policy will cover **you** for cancellation of the **trip**. Please note if the claim relates to coronavirus (COVID-19), they must test positive within 14 days of **your trip** commencing.

In the event that this happens between **you** booking and paying any balance due for **your trip**, **you** must advise **us** as soon as possible, as the most **we** will pay for cancellation is the amount **you** have paid when **you** become aware of a possible claim. If **you** do not wish to cancel **your trip**, the terms of the exclusion will apply.

LEISURE AND WINTER SPORTS ACTIVITIES

The following list of leisure activities shows which are and which are NOT covered by **your** policy if **you** do them during **your trip**.

Leisure activities

Activities that are covered

Aerobics; Badminton; Baseball; Basketball; Beach cricket, football and volleyball; Boogie boarding; Bowls; Cricket; Croquet; Curling; Cycling (no racing); Dog sledding (passenger only); Fell walking; Fishing; Golf; Helicopter rides (passenger only); Hiking/ Trekking/Walking under 4,000m; Ice skating; Jogging; Marathon running; Mountain biking on recognised routes; Orienteering under 4,000m; Paddle boarding; Rambling; Rounders; Sail boarding (within territorial waters)⁺; Sailing (within territorial waters)⁺; Snorkelling; Softball; Squash; Surfing; Swimming; Table tennis; Tennis; Ten pin bowling; Tug of war; Volleyball; Walking; Water polo; Whale watching (organised tour); Windsurfing (within territorial waters)⁺.

Motorcycling

Your policy provides cover for motorcycling as a rider or passenger on a machine 125cc or under so long as **you** wear a crash helmet and, as a rider, **you** hold a full **UK** motorcycle licence or a valid CBT certificate (DL196).

No cover exists for motorcycling as a rider or passenger on a machine over 125cc.

No personal liability cover exists under this policy for motorcycling.

*No Personal Liability cover *No Personal Accident or Personal Liability cover

Activities that are covered if professionally organised and supervised plus you wear appropriate safety equipment and take safety precautions

Abseiling; Archery; Banana boating; Black water rafting⁺; Bungee jumping; Camel/Elephant riding⁺; Canoeing/Kayaking (no white water); Clay pigeon shooting⁺; Fencing; Flotilla sailing (with professional leader); Go-karting⁺; Gymnastics; Hiking/Trekking/ Walking (above 4,000m and under 6,000m); Horse riding (no jumping)⁺; Hot air ballooning; Indoor rock climbing (with belays); Jet biking⁺; Jet skiing⁺; Paintballing; Parascending over water^{*}; Pony trekking⁺; River tubing (no white water); Rollerblading or skating; Safari (game watching); Scuba-diving down to 30m (cannot dive alone and **you**/one of the group must have a PADI or equivalent qualification)^{*}; Segway riding (organised tours only)⁺; Shooting (not Big Game)⁺; Sleigh riding (as a passenger); Swimming with dolphins; Trampolining; Water skiing (no jumping)⁺; White water rafting; Zip lining/Zip wiring; Zorbing.

*No Personal Liability cover *No Personal Accident or Personal Liability cover

Activities that are NOT covered

Base jumping; Big Game hunting; BMX stunt riding; Bouldering; Boxing; Canyoning; Caving/Pot Holing; Coasteering; Cycle racing; Dune/sand buggying; Flying (except as a fare-paying passenger); Free/High diving; Gliding; Hang gliding; Horse jumping/hunting; Judo/Karate/Martial Arts; Kite surfing; Lacrosse; Microlighting; Motorcycling as a passenger or rider on a machine over 125cc; Mountaineering; Parachuting; Paragliding; Parascending (over Iand); Polo; Quad biking/ATV; Rock climbing; Sailing (outside territorial waters); Scuba-diving (below 30m); Shark diving; Street hockey; Track days using motorised vehicles; Water ski jumping; Weightlifting; Wrestling.

Winter sports activities

(only applies if shown on your policy Schedule)

Activities that are covered

Cross-country skiing (on recognised paths and with a guide); Dry slope skiing; Off-piste skiing or snowboarding where accompanied by a qualified guide or instructor; On-piste skiing or snowboarding on piste; Skiing (on recognised pistes); Ski racing arranged by ski schools for their pupils; Sledging; Snow mobiling as a driver*; Snow mobiling as a passenger; Snow shoeing.

Activities that are NOT covered

Bobsleighing; Heli skiing; Ice hockey; Luging; Use of skeletons; Ski acrobatics; Ski jumping.

Important notes

Check the policy covers any additional countries **you** may be visiting as part of any excursions **you** have booked or are planning to book while **you** are away.

If there are activities you intend to participate in that are not listed, please call us to confirm whether cover is provided.

This insurance does not cover you while you are taking part in:

- a. any organised team or contact sport not listed
- b. any sport or competition as a professional
- c. any activity where **you** are competing in or practising for speed or time trials, sprints or racing of any kind, except as otherwise mentioned above.

SAGA STANDARD SUMMARY OF COVER - LIMITS AND EXCESSES

Please use the table on the following pages as a summary only.

The full details of **your** insurance cover are set out in this Policy Book and on **your** policy Schedule. The **excess** and the Cancellation⁺ cover limit can be changed to suit individual requirements – the levels **you** have chosen are shown on **your** policy Schedule.

	Policy limits for each insured person per	trip	
Benefit	Single	Annual	Excess per claim applicable
Cancellation	Up to the amount shown in your policy Schedule	Up to £10,000	\checkmark
Abandonment (Curtailment)	£5,000	£10,000	\checkmark
Missed departure	£500	£750	×
Delayed departure	£35 per 12 hour period up to £215	£35 per 12 hour period up to £215	×
Delayed baggage*	£150	£150	×
Dental emergencies*	£400	£400	\checkmark
Lost, stolen or damaged baggage	£3,000 (£600 single article limit)	£5,000 (£750 single article limit)	\checkmark
Emergency medical and associated expenses	£5,000,000	£10,000,000	\checkmark
Hospital benefit*	£30 per 24 hour period up to £1,000	£30 per 24 hour period up to £1,000	×
Personal accident - Permanent Total Disablement	£20,000 (Death benefit – £10,000 if aged over 70, £1,000 if aged under 16)	£20,000 (Death benefit – £10,000 if aged over 70, £1,000 if aged under 16)	×
Criminal injury benefit*	£20,000	£20,000	×
Substitute accommodation	£1,500	£1,500	\checkmark
Enforced stay	£1,500	£1,500	\checkmark
Loss of passport*	£500	£500	×

*Not applicable for **trips** within the **UK**. *Cancellation cover limit can only be changed on single trip policies.

Policy limits for each insured person per trip			
Benefit	Single	Annual	Excess per claim applicable
Personal money	£500 (£500 cash limit / £200 for under 16's)	£500 (£500 cash limit / £200 for under 16's)	\checkmark
Pet care*	£100	£150	×
Hijack / Mugging*	£50 for each 24-hour period (£1,000 maximum)	£50 for each 24-hour period (£1,000 maximum)	×
Air rage*	£1,000	£1,000	×
Personal liability	£2,000,000	£2,000,000	×
Legal expenses*	£50,000	£50,000	×

*Not applicable for **trips** within the **UK**

SAGA PLUS SUMMARY OF COVER - LIMITS AND EXCESSES

Please use the table on the following pages_as a summary only.

The full details of **your** insurance cover are set out in this Policy Book and on **your** policy Schedule. The **excess** and the Cancellation⁺ cover limit can be changed to suit individual requirements – the levels **you** have chosen are shown on **your** policy Schedule.

	Policy limits for each insured person per	trip	
Benefit	Single	Annual	Excess per claim applicable
Cancellation	Up to the amount shown in your policy Schedule	Up to £20,000	\checkmark
Abandonment (Curtailment)	£15,000	£20,000	\checkmark
Missed departure	£1,000	£1,500	×
Delayed departure	£50 per 12 hour period up to £300	£50 per 12 hour period up to £300	×
Delayed baggage*	£400	£400	×
Dental emergencies*	£500	£500	\checkmark
Enforced Stay	£2,000	£2,000	\checkmark
Lost, stolen or damaged baggage	£7,500 (£1,000 single article limit)	£10,000 (£1,250 single article limit)	\checkmark
Emergency medical and associated expenses	£15,000,000	£20,000,000	\checkmark
Hospital benefit*	£50 per 24 hour period up to £1,500	£50 per 24 hour period up to £1,500	×
Personal accident - Permanent Total Disablement	£30,000 (Death benefit – £15,000 if aged over 70, £1,000 if aged under 16)	£30,000 (Death benefit – £15,000 if aged over 70, £1,000 if aged under 16)	×
Criminal injury benefit*	£30,000	£30,000	×
Substitute accommodation	£5,000	£5,000	\checkmark
Loss of passport*	£750	£1,000	×

*Not applicable for trips within the UK. +Cancellation cover limit can only be changed on single trip policies.

Policy limits for each insured person per trip			
Benefit	Single	Annual	Excess per claim applicable
Personal money	£750 (£500 cash limit / £200 for under 16's)	£1,000 (£650 cash limit / £200 for under 16's)	~
Pet care*	£200	£350	×
Hijack / Mugging*	£50 for each 24-hour period (£1,000 maximum)	£50 for each 24-hour period (£1,000 maximum)	×
Air rage*	£1,000	£1,000	×
Personal liability	£3,000,000	£3,000,000	×
Legal expenses*	£50,000	£50,000	×
Cruise - Missed Port	£100 per port, up to a maximum of £300	£100 per port, up to a maximum of £300	×
Cruise - Interruption	£1,000	£1,000	\checkmark

*Not applicable for **trips** within the **UK**

Additional cover options for trips outside the UK (only apply if shown on your policy Schedule)		
Benefit	Policy limits for each insured person per trip	Excess per claim applicable
Winter sports cover		
Winter sports equipment	$\pounds750$ for your equipment; $\pounds550$ for hired equipment	\checkmark
Delay due to avalanche	£300	×
Piste closure	£30 or £40 for each day (£400 maximum)	×
Ski pack	£350	×
Inability to take part in winter sports activities	£20 for each day (£200 maximum)	×

CANCELLATION

The most **we** will pay in this section depends on the amount **you** have selected and will be shown on **your** policy Schedule.

What is covered

We will pay you up to the amount shown in your policy Schedule for your share of any irrecoverable unused travel and accommodation (including excursions), and other prepaid charges which you have paid or are contracted to pay. You are also covered for any additional travel expenses incurred if you are forced to cancel any part of your trip prior to its commencement. This must be as a direct and necessary result of any cause outside of your control, which was unforeseen at the start date of your policy or at the time of booking your trip, whichever is the later. Please note that cover for coronavirus (COVID-19) is limited under this section as follows:

Coronavirus (COVID-19) cover

We will pay you up to the amount shown in your policy Schedule for your share of any irrecoverable unused travel and accommodation (including excursions) and other prepaid charges you have paid or are contracted to pay if:

- Within 14 days prior to the start of **your trip**, **you**, or anyone **you** are planning to travel with or stay with, test positive for COVID-19; or
- **You** are certified as too ill to travel due to **you** still suffering from COVID-19, by a medical practitioner.

You may claim for an event under either the 'Cancellation' or the 'Abandonment' section, not both.

Special conditions relating to claims

- If you fail to notify the travel agent, tour operator, cruise company or provider of transport/accommodation immediately upon finding it necessary to cancel the trip, our liability shall be restricted to the cancellation charges that would have applied had failure not occurred.
- 2. If you cancel the trip due to bodily injury or illness you must

provide a medical certificate from a **doctor** stating that this necessarily prevented **you** from travelling.

- 3. If **you** cancel the **trip** due to **your** public transport being delayed at **your** departure point **you** must:
 - a. check in according to the itinerary supplied to you;
 - b. obtain written confirmation from the scheduled transport provider (or their handling agents) of the number of hours of delay and the reason for the delay;
 - c. comply with the terms of contract of the travel agent, tour operator or provider of transport.
- 4. You must get written confirmation from the transport provider (or their handling agent) of the cancellation, number of hours of delay or being denied boarding and the reason for these together with details of any alternative transport offered. When you ask the transport provider for written confirmation they may make a charge, which we will not refund.
- 5. You must comply with the terms of contract of the transport provider and seek financial compensation, assistance or a refund of your ticket from them in accordance with such terms and/or (where applicable) your rights under EU Air Passenger Rights legislation in the event of denied boarding, cancellation or long delay of flights.

What is not covered

See pages 19 to 21.

ABANDONMENT

What is covered

We will pay you up to the amount shown in your policy Schedule for your share of any irrecoverable unused travel and accommodation (including excursions), and other prepaid charges which you have paid or are contracted to pay. You are also covered for any additional travel expenses incurred if you are forced to cut short your trip. This must be as a direct and necessary result of any cause outside of **your** control, which was unforeseen at the start date of **your** policy or at the time of booking **your trip**, whichever is the later. Please note that cover for coronavirus (COVID-19) is limited under this section as follows:

Coronavirus (COVID-19) cover

We will pay you up to the amount shown in your policy Schedule for your share of any irrecoverable unused travel and accommodation (including excursions) and other prepaid charges you have paid or are contracted to pay if:

- You, or anyone you are planning to travel with or stay with receives, in writing, a positive test result for coronavirus within 14 days of your trip commencing, or
- **You** are certified as too ill to travel due to **you** still suffering from COVID-19, by a medical practitioner.

You may claim for an event under either the 'Cancellation' or the 'Abandonment' section, not both.

Special Conditions relating to claims

- You must obtain a medical certificate from the medical practitioner in attendance and prior approval from us to confirm the necessity to either:
 - a. return **home** prior to curtailment of the **trip** due to death, **bodily injury** or illness, or
 - remain in hospital or confined to your accommodation (cabin confinement for cruises) for the rest of your trip under instruction from your doctor due to bodily injury or illness.
- If you need to curtail your trip for an insured reason, you must call for assistance on 0800 092 2099 from the UK, (+44) 1444 442106 from abroad.
- If you fail to notify the travel agent, tour operator, or provider of transport or accommodation as soon as you find out it is necessary to curtail the trip, the amount we will pay will be limited to the charges that would have applied otherwise.
- 4. If **your** accommodation is made uninhabitable, **you** must obtain

written confirmation from the company providing the service or the local police that **you** could not use **your** accommodation and the reason for this.

5. If you are curtailing your trip, payments will be calculated on a pro rata basis taking into consideration unused accommodation and excursions. If you are unable to revalidate your return ticket, we will pay for your repatriation costs up to the same class of travel as on your outward journey but not any unused portion of your original ticket.

What is not covered under 'Cancellation' and 'Abandonment'

- 1. The **excess** shown on **your** policy Schedule.
- 2. Any loss in respect of Air Passenger Duty (this can be reclaimed by **you** through **your** travel agent or airline) or credit card charges.
- 3. Any claim for a medical condition **you** were planning to get treatment for during **your trip**.
- Any claim for a medical condition if any of the following applied when you took out your policy or booked your trip (whichever is later). You:
 - have received advice, medication or treatment for any chronic or recurring illness, injury or disease in the last 12 months, unless the condition was disclosed to and accepted by **us**;
 - are currently suffering from any heart, cancer or respiratory condition, or have done so in the last five years, unless disclosed to and accepted by **us**;
 - were under investigation or awaiting results for any diagnosed or undiagnosed condition, unless disclosed to and accepted by us;
 - were on a waiting list for in-patient or out-patient treatment or were aware of the need for in-patient or out-patient treatment for any diagnosed or undiagnosed condition, unless disclosed to and accepted by **us**;
 - had been told **you** have a terminal illness.

- 5. Any claim if, at the time your policy starts or booking a trip, whichever was the later, any person on whom the trip depends, including the person with whom you are travelling or have arranged to travel, a person with whom you have arranged to reside temporarily, a close relative, friend or close business associate, had a medical condition for which they:
 - were receiving treatment at hospital (other than where they go to hospital for check-ups for a stable condition, at regular intervals which have been arranged beforehand);
 - were waiting for a hospital consultation, investigations or treatment (other than where they go to hospital for check-ups for a stable condition, at regular intervals which have been arranged beforehand);
 - had been given a terminal prognosis or been told that their condition was likely to get worse in the next 12 months.
- 6. Any claim following death, injury or illness of **your** animals other than horses, domestic dogs or domestic cats.
- Any claim as a result of **your** failure to have a prepaid return ticket to the United Kingdom at the start of **your trip** unless otherwise agreed by **us** in writing.
- 8. Any costs arising from **your** pregnancy or childbirth where pregnancy has exceeded 28 weeks (24 weeks in the case of a multiple pregnancy).
- Any claim for management fees, maintenance costs or exchange fees associated with timeshares, holiday property bonds or similar arrangements.
- 10. Any claim for reward points without monetary value, such as Air Miles or Avios points.
- 11. Any costs or charges paid or discharged by the use of promotional vouchers or awards of any description.
- 12. You cancelling or cutting short your trip because of:
 - your disinclination to travel; or
 - your loss of enjoyment of the trip; or
 - reasons which are unnecessary and avoidable.

- Any claim following a natural catastrophe or terrorism event that has not occurred within 20km of your booked accommodation or your trip start date is not within 14 days of the event date.
- 14. Any claim because of financial circumstances, other than as a result of redundancy under the current UK redundancy payment legislation (where you or your travelling companion have been continuously employed on a permanent basis by the same employer and are not on a short-term fixed contract) and you or your travelling companion have been given a notice of redundancy and are receiving payment under the current redundancy payments legislation and at the time your policy starts or when booking the trip, whichever is the later, you or your travelling companion had no reason to believe that you or your travelling companion would be made redundant.
- 15. Any claim because you or any other person on whom the trip depends, has to attend a court of law unless they have been called up for compulsory jury service or are being called as a witness (but not as an expert witness).
- Any claim for scheduled flights not booked through a bonded travel agent or direct with a scheduled airline.
- Any claim caused by you no longer being in a relationship/ friendship with your travelling companion or person with whom you had arranged to stay.
- 18. Any claim as a result of **your** failure to have the required passport or visa, unless either has been lost, stolen or damaged as a result of theft, fire or water during **your trip**, or in the three days prior to starting **your trip**.
- Any claim because of you being on a hospital waiting list and as a result of you accepting an appointment that causes you to cancel or curtail your trip.
- 20. Any claim for a medical condition **you** were planning to get treatment for during **your trip**.
- 21. Any costs incurred by **you**, which are recoverable from the company providing the accommodation or for which **you** receive

or are expected to receive compensation or reimbursement.

- 22. Cancellation due to a positive coronavirus test except within 14 days of the **trip** commencing. In addition, any cancellation, if **you** purchase the **policy** after receiving a positive coronavirus test result or while waiting for a coronavirus test and are due to travel within 14 days or FCDO advice being 'do not travel'.
- 23. Any claims for coronavirus if **you** cannot provide evidence of a positive test result.
- 24. The cost of the coronavirus test.
- 25. Claims arising due to a government legislating to prevent or limit travel, such as, but not limited to, prohibiting all travel or restricting travel for specified reasons, closing borders, revoking visas, or imposing lockdowns of a geographical location. This exclusion does not apply in the following circumstances:
 - when the cancellation claim has arisen from the death, injury, or illness of **you**, an immediate **relative**, a **travelling companion** or someone **you** are planning to stay with.
 - when the only government restriction in place regarding travel is an advisory issued by the Foreign Commonwealth & Development Office against all travel or all but essential travel.
- 26. Anything mentioned in the 'General exclusions' on pages 37 to 39.

You should also refer to the 'Medical declaration' section on page 11.

What is not covered under 'Abandonment' only

- 27. Any additional travel and accommodation expenses incurred that are not considered necessary or authorised by **us** in advance.
- 28. Any accommodation costs, charges and expenses where the tour operator has offered a reasonable alternative.

MISSED DEPARTURE

What is covered

We will pay you up to the amount shown in your policy Schedule for the extra accommodation and travel costs you have to pay to reach your destination if you arrive at the final point of departure too late to board the ship (including cruise ship), aircraft or train in which you are booked to travel on your outward journey or on the final part of your return journey as a direct result of:

- 1. Failure of scheduled public transport services; or
- 2. Delay to a connecting scheduled flight; or
- 3. You being involuntarily denied boarding onto your flight (because there are too many passengers for the seats available); or
- 4. An accident or mechanical failure involving the motor vehicle in which **you** are travelling.

Please note, if **you** are a resident of Northern Ireland, cover under this section is extended to include international departures from ports/airports within the Republic of Ireland.

Special conditions

- 1. **You** must do everything **you** can to get to the international departure point on time, as specified.
- 2. You must provide written evidence from the company you were travelling with to show that the vehicle you were travelling in had an accident or broke down.
- 3. If you have missed or will miss your ship, aircraft or train due to one of the reasons listed above, call 0800 092 2099 from the UK or (+44) 1444 442106 from abroad and we will contact the carrier for you (if a late arrival is possible) or will make alternative travel arrangements for you, up to the limit payable. Any cost incurred may have to be paid by you and submitted as a claim.
- 4. In the event of a claim arising from any delay occurring following an accident to or breakdown of the vehicle in which **you** are

travelling, **you** must obtain written confirmation from the police or emergency breakdown services of the location, reason for and duration of the delay.

What is not covered

- Any claim where you have not done everything you can to reach your departure point on time.
- 2. Any claim where the carrier has offered alternative transport.
- Any costs which are recoverable from elsewhere including those from the transport operator, the accommodation provider or your credit or debit card issuer or those for which you receive or are expected to receive compensation, damages, refund of tickets, meals, refreshments, accommodation, transfers, communication facilities or other assistance.
- 4. Any claim arising directly or indirectly from denied boarding due to **your** inability to provide a valid passport or other documentation required by the transport provider or their handling agent.
- 5. Any costs or charges also covered under any other section of this policy.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.
- An accident to or breakdown of the vehicle in which you are travelling for which a professional repairer's report is not provided.
- 8. Breakdown of any vehicle in which **you** are travelling if the vehicle is owned by **you** and has not been serviced properly and maintained in accordance with the manufacturer's instructions.

DELAYED DEPARTURE

What is covered

If the ship, aircraft or train that **you** are booked to travel on is delayed in leaving at its scheduled time of departure on **your** outward journey or on the final part of **your** return journey **we** will:

- Pay you up to the amount shown in your policy Schedule, for each insured person to pay for telephone calls made and meals and refreshments purchased during the delay.
- Refund you up to the amount shown in your policy Schedule for abandonment of your unused travel and accommodation costs which you have paid or legally have to pay but cannot get back if, after you have been delayed for more than 24 hours on your outward journey from the UK, you choose to abandon your trip. If you choose to abandon your trip we will also pay unused kennel or cattery fees which you cannot get back up to £300.

If **you** are a resident of Northern Ireland, cover under this section is extended to include international departures from ports/airports within the Republic of Ireland.

Special condition

We will work out the length of the delay from the date and time the international ship, aircraft or train should have left. You must have checked in at the specified time and have travelled to the airport/port/station and obtained written confirmation from the carrier or their handling agents of the actual date and time of departure and the reason for the delay.

What is not covered

- 1. The **excess** shown on **your** policy Schedule, for each claim under item 2.
- 2. Any claim for unused travel or accommodation arranged by using Air Miles or similar promotions.
- 3. Any claim for refund of any costs for persons not named on this policy.

- 4. Any claim for management fees, maintenance costs or exchange fees associated with timeshares and similar arrangements.
- 5. More than one item under this section.
- 6. Any costs or charges also covered under any other section of this policy.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

Please note: **you** cannot make a claim for the same loss under both the 'Delayed departure' and the 'Enforced stay' sections of this policy.

BAGGAGE

Delayed baggage

What is covered

If **your** baggage is temporarily lost on the outward journey and **you** are without it for more than 12 hours, **we** will pay **you** up to the amount shown in **your** policy Schedule for the replacement of essential items. To claim under this section, **you** must keep the receipt of anything **you** buy and get written confirmation from the carrier of the number of hours **you** were without **your** baggage.

We will pay up to £35 a day towards the cost of hiring replacement golf equipment if **your** golf equipment is temporarily delayed for more than 12 hours on the outward journey. To claim under this item, **you** must get written confirmation from the carrier of the number of hours **you** were without **your** golf equipment.

What is not covered

- 1. Any claim for baggage delayed or detained by customs or other officials.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

Lost, stolen or damaged baggage What is covered

We will cover **you** up to the amount shown in **your** policy Schedule for loss, theft or accidental damage to **your** personal belongings, baggage or golf equipment during **your trip**.

Important

There is a single article limit under this section, which means that this policy may not provide enough cover for expensive/valuable items such as jewellery and photographic or video equipment. However, **you** can usually insure these items separately under the 'All Risks' section of **your** home insurance policy.

You must take care to look after \mathbf{your} possessions, in particular \mathbf{your} money:

- These items should be kept on **your** person or secured in baggage which stays with **you** at all times (not in suitcases to be checked in).
- Alternatively, they should be left in **your** locked personal accommodation, a locked safety deposit box or a locked safe, the locked boot of a locked vehicle or in the luggage space at the back of a locked vehicle under the top cover and out of view.
- Money should never be left on a beach or under a towel or sunbed, no matter how well hidden. It should not be left in an **unattended** pushchair or buggy or in an **unattended** coat or jacket. If these may be taken from **you**, for example, in a restaurant, **you** should first remove **your** money.

Special conditions

- 1. You must make every effort to keep your personal belongings and baggage safe.
- 2. If **your** personal belongings or baggage are lost or damaged by an authority, a transport company or hotel, **you** must report the details of the loss or damage to them in writing and get written confirmation.
- 3. If **your** personal belongings or baggage are lost or damaged by an airline, **you** must:

- a. get a property report
- b. give written notice of the claim to the airline within the time limit in their conditions of carriage (you should also keep a copy)
- c. keep all travel tickets and tags if **you** claim under this policy.
- 4. If **your** personal belongings or baggage are lost or stolen, **you** must make every effort to get them back.
- You must be able to prove that you were responsible for the lost, stolen or damaged items and how much they are worth. If you do not do this, it may affect your claim.
- 6. At **our** option, **we** will settle any claim by payment or replacement. **We** will pay claims for personal belongings and baggage based on their value at the time of loss. **We** will not pay the cost of replacing them with new items.
- If you have also made a claim under 'Delayed baggage' this amount will be deducted from the amount claimed under this section.

What is not covered

- 1. The **excess** shown on **your** policy Schedule.
- 2. Loss or theft of personal belongings or baggage which **you** have left **unattended**.
- Cracking, scratching or breaking of glass (except lenses in cameras, binoculars, telescopes or spectacles), china or similar fragile articles.
- 4. Pedal cycles, contact lenses, and medical and dental fittings.
- 5. Wear and tear, loss of value and damage caused by moths and vermin, or any process of cleaning, repairing or restoring.
- 6. Any loss or theft which **you** do not report to the police within 48 hours of being discovered and get a written report for (where it is not possible to obtain a police report **you** must provide other independent proof of loss such as a letter from **your** transport company or hotel).

- 7. Sports equipment that is damaged while it is being used.
- 8. Winter sports equipment.
- 9. Any goods delayed, detained or confiscated by customs or other officials.
- 10. Items used in connection with **your** job which are not owned by **you**.
- 11. Bonds, securities or documents of any kind.
- 12. Anything mentioned in the 'General exclusions' on pages 37 to 39.

EMERGENCY MEDICAL AND ASSOCIATED EXPENSES

What is covered

This section provides insurance for emergency medical and associated costs not covered by the National Health Service or any reciprocal health agreement. This is not private medical insurance. For the purposes of this section England, Wales, Scotland and Northern Ireland will be considered as the same country.

- If you are injured, fall ill, are quarantined or die during your trip, we will pay for the following:
 - a. medical treatment (including rescue services to take you to hospital);
 - b. up to the amount shown in **your** policy Schedule for emergency dental treatment to relieve pain;
 - c. up to £5,000 for the cost of burying or cremating you in the country outside of your home country where you die;
 - d. the cost of returning \boldsymbol{your} body or ashes to \boldsymbol{your} home;
 - e. any charges for half board accommodation (of a similar standard to the accommodation you had for the rest of your trip) if you have to stay after the date you were going to return home. We will also pay travel costs which you have to pay to get back home if you cannot use your return ticket;

- f. up to £300 for additional kennel or cattery fees for **your** dog or cat if **you** have to stay after the date **you** were going to return; and
- g. up to £250 for pre-booked green fees, which are not refundable, if you are not able to play golf due to injury or illness.
- 2. We will pay the cost of getting **you home** if it is medically necessary because **you** are injured or fall ill during **your trip** and **you** cannot use **your** return ticket.

Under items 1e and 2, **we** will also pay travel and accommodation costs of one **relative** or friend who has to travel or stay with **you** if **your** treating **doctor** and **our** medical assistance team think that it is necessary.

Special conditions

- You must phone the medical helpline on (+44) 1444 442105 as soon as possible if you need to go into hospital as an in-patient or if you need to return home.
- 2. If **you** are injured or become ill during **your trip**, **our** medical assistance team may:
 - move you from one hospital to another; and /or
 - arrange for **you** to return **home** at any time.

They will do this if they think that it is safe for **you** to be moved or returned to **your home** country. If **you** choose not to, **our** liability will end on the date it was deemed safe for **you** to be moved or returned to **your home** country.

- 3. Items 1a, 1b and 1c are only applicable to **trips** outside of **your home** country.
- 4. You should make every effort to use your Global Health Insurance Card (GHIC) if you have one, where possible. If we agree to a claim for medical expenses that has been reduced by using a GHIC, you will not have to pay the excess under this section. You will have to provide evidence that any medical bills have been reduced by the use of the GHIC.

What is not covered

1. The excess shown on your policy Schedule.

Please see What is not covered under 'Emergency medical and associated expenses' and 'Hospital benefit' on <u>pages 25 to 27</u> for further exclusions applicable to this section.

HOSPITAL BENEFIT

What is covered

If **you** are claiming for medical expenses that are covered under 'Emergency medical and associated expenses', **we** will also pay **you** up to the amount shown in **your** policy Schedule while **you** are being treated as an in-patient in a hospital outside the **UK** towards incidental expenses **you** have to pay, such as telephone calls.

What is not covered under 'Emergency medical and associated expenses' and 'Hospital benefit'

- Any claim for a medical condition if any insured person has travelled against the advice of a UK doctor or would be travelling against the advice of a UK doctor if they had taken such advice.
- 2. Any claim for a medical condition if any of the following applied when **you** took out **your** policy or booked **your trip** (whichever is later). **You**:
 - a. have received advice, medication or treatment for any chronic or recurring illness, injury or disease in the last 12 months, unless the condition was disclosed to and accepted by us
 - are currently suffering from any heart, cancer or respiratory condition, or have done so in the last five years, unless disclosed to and accepted by us
 - c. were under investigation or awaiting results for any diagnosed or undiagnosed condition, unless disclosed to and accepted by **us**

- d. were on a waiting list for in-patient or out-patient treatment or were aware of the need for in-patient or out-patient treatment for any diagnosed or undiagnosed condition, unless disclosed to and accepted by **us**
- e. had been told **you** have a terminal illness.
- Any claim for a medical condition where you have received medical advice for an illness or injury between booking your trip and the departure date, unless disclosed to and accepted by us.
- 4. Any claim for a medical condition **you** were planning to get treatment for during **your trip**.
- 5. Any medical condition for which **you** are not taking the recommended treatment or prescribed medication as directed by a medical practitioner.
- 6. Any claim for:
 - a. the cost of in-patient or out-patient treatment in **your home** country
 - b. any costs over $\pounds500$ where prior agreement regarding treatment has not been obtained from the medical assistance team
 - c. the cost of in-patient hospital treatment or going $\ensuremath{\textbf{home}}$ early that $\ensuremath{\textbf{we}}$ have not agreed beforehand
 - d. any costs where the transportation **home** has not been arranged by **us** or prior agreement has not been given by **us**
 - e. the cost of any non-emergency treatment or surgery including exploratory tests which are not directly related to the illness or injury that **you** originally went to hospital for
 - f. any form of treatment that your treating doctor and our medical assistance team think can wait until you get back to your home country
 - g. cosmetic surgery
 - h. medication which, at the time **your trip** started, **you** knew that **you** would need while **you** were away
 - i. any extra costs because **you** have a single or private room
 - j. treatment or services provided by a health spa, convalescent or nursing home or any rehabilitation centre

- k. any treatment costs incurred after **you** have returned **home** or **your trip** has ended, whichever is the earlier
- I. costs of telephone calls other than:
 - i. calls to **our** medical assistance team, for which **you** are able to provide receipts or other evidence to show the cost of the calls and the number **you** telephoned; or
 - any costs incurred by you when you receive calls on your mobile phone from our medical assistance team for which you are able to provide receipts or other evidence to show the cost of the calls
- m. Taxi fares, other than those for your travel to and from hospital, relating to your admission, discharge or attendance for out-patient treatment or appointments; or for the collection of medication prescribed for you by the hospital, forming part of this claim. (NOTE: Any costs incurred by you to visit another person in hospital are not covered.)
- 7. Any claim that results from:
 - any anxiety state, depression, mental or nervous disorder which had been diagnosed when **you** took out **your** policy or booked **your trip** (whichever is later) unless disclosed to and accepted by **us**
 - b. **your** pregnancy or childbirth that has exceeded 28 weeks (24 weeks for a multiple pregnancy)
 - c. your involvement in manual work of any kind
 - d. you taking part in any winter sports activity listed on page 13 unless winter sports cover is shown on your policy Schedule
 - e. **you** taking part in a leisure or winter sports activity not listed (or listed as NOT covered) on pages 12 to 13
 - f. **you** taking part in any organised team or contact sport not listed (or listed as NOT covered) on pages 12 to 13, any sport or competition as a professional or competing in or practising for speed or time trials, sprints or racing of any kind
 - g. **you** taking part in expeditions or being a crew member on a vessel travelling from one country to another

- h. you motorcycling:
 - as a rider or passenger on a machine over 125cc; or
 - as a rider or passenger on a machine 125cc or under unless you wear a crash helmet and, as a rider, you hold a full UK motorcycle licence or a valid CBT certificate (DL196)
- Costs incurred following your decision not to return to your home country after the date when, in our medical assistance team's opinion, it was safe for you to do so.
- 9. Any claim resulting from a tropical disease where **you** have not had the recommended inoculations and/or taken the recommended medication.
- Any claim for the cost of providing, repairing or replacing dentures, dental work involving the use of precious metals, false limbs, hearing aids, contact or corneal lenses or prescription spectacles.
- 11. Any claim where **you** do not comply with the treatment agreed by **your** treating **doctor** and **our** medical assistance team.
- 12. Any costs relating to search and rescue.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

PERSONAL ACCIDENT

What is covered

We will cover you up to the amount shown in your policy Schedule if you suffer a bodily injury during your trip that leads directly to your:

- a. death;
- b. loss of one or more limbs and/or the total loss of sight in one or both eyes; or
- c. **permanent total disablement** after 104 weeks (except where compensation is paid under b. above).

Special conditions

- 1. The death or disability must happen within one year of the accident.
- 2. You can only claim for one item under this section.
- 3. The benefits will be paid to **you** or **your** legal representative.

What is not covered

- 1. Any claim for sickness, disease, nervous shock or naturally occurring condition or degenerative process.
- 2. Any claim that results from:
 - a. **you** flying (except while travelling in an aircraft as a passenger) or taking part in other aerial activities
 - b. you motorcycling:
 - as a rider or passenger on a machine over 125cc; or
 - as a rider or passenger on a machine 125cc or under unless you wear a crash helmet and, as a rider, you hold a full UK motorcycle licence or a valid CBT certificate (DL196)
 - c. your involvement in manual work of any kind
 - d. you taking part in any winter sports activity listed on page 13 unless winter sports cover is shown on your policy Schedule
 - e. **you** taking part in a leisure or winter sports activity not listed (or listed as NOT covered) on pages 12 to 13
 - f. **you** taking part in any organised team or contact sport not listed (or listed as NOT covered) on pages 12 to 13, any sport or competition as a professional, competing in or practising for speed or time trials, sprints or racing of any kind
 - g. **you** taking part in expeditions or being a crew member on a vessel travelling from one country to another.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

CRIMINAL INJURY BENEFIT

What is covered

If **you** suffer an accidental injury during **your trip** which results from a crime of violence (including arson or poisoning), the following additional benefits apply up to the maximum amount shown in **your** policy Schedule per incident per person:

1.	Permanent total loss of: Speech, or hearing in both ears S Hearing in one ear	ee policy Schedule £15,000
2.	Permanent total loss of use of: A shoulder, elbow, hip, knee, ankle or wrist One thumb or forefinger Any other finger or one big toe Any other toe	£7,500 £5,000 £3,000 £500
3.	Complicated fracture requiring surgical treatment traction or reduction under a general anaesthe hospital admission as an in-patient	
4.	Other fractures	£1,500
- . 5.	Dislocation of the spine or hip	£3,000
6.	Any other dislocation (requiring general anaesthetic or traction)	£1,500
7.	Second degree burns (affecting greater than 10% of the body surfac	e) £1,500
8.	Third degree burns (affecting greater than 15% of the body surface greater than 50% of either hand surface)	e or £3,000
9.	Internal injuries requiring surgery	£1,500
10.	Three or more of the following injuries where a one still has significant residual effects six wee the incident. The injuries must also have neces least two visits to or by a doctor during that po	t least ks after sitated at

a. grazing, cuts, lacerations (no permanent scarring)

- b. severe and widespread bruising
- c. severe soft tissue injury (not permanently disabling)
- d. black eye(s)
- e. bloody nose
- f. hair pulled from scalp
- g. total loss of fingernail(s)

£1,500

£1.500

 Shock (including post-traumatic stress disorder and depression) where the psychological and/or physical symptoms and disability persists for more than six weeks after the incident

What is not covered

- 1. Benefit will not be payable for mental injury alone unless the **insured person**:
 - a. was put in fear of immediate physical harm to his or her person;
 - b. is a close friend or **relative** of a person who sustains a physical injury, including a fatal injury, directly resulting from a crime of violence and either:
 - i. witnessed and was present when the crime occurred; or
 - ii. was closely involved in the immediate aftermath;
 - c. was the non-consenting victim of a sexual offence.
- 2. Any claim for injury not caused by a crime of violence.
- 3. Any claim arising directly or indirectly from acts of terrorism.
- 4. Any claim where the incident was not reported to the police as soon as possible and a written police report obtained.

SUBSTITUTE ACCOMMODATION

What is covered

We will cover you up to the amount shown in your policy Schedule for additional accommodation and transport costs incurred up to the standard of your original booking, if you need to move to substitute accommodation on arrival or at any other time during the **trip** because **you** cannot use **your** booked accommodation as a result of the following events:

- 1. Fire, flood, storm, explosion, landslide, avalanche, hurricane, earthquake, tsunami or volcanic eruption making **your** accommodation uninhabitable.
- 2. An outbreak of food poisoning or an infectious disease.

Special condition

You must obtain written confirmation from the company providing the service or the local police that **you** could not use **your** accommodation and the reason for this.

What is not covered

- 1. The excess shown on your policy Schedule.
- 2. Any costs or charges also covered under any other section of this policy.
- 3. Any claim if your trip is booked as part of a package holiday.
- 4. Any claim for additional transport and accommodation costs, which are of a higher standard than that of **your** originally pre-booked transport and accommodation.
- 5. Any costs which are recoverable from elsewhere including those from the transport operator, the accommodation provider or your credit or debit card issuer or those for which you receive or are expected to receive compensation, damages, refund of tickets, meals, refreshments, accommodation, transfers, communication facilities or other assistance.
- 6. Any costs which **you** would have expected to pay during **your trip**.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

ENFORCED STAY

What is covered

We will pay you:

- a. £100 for every complete 24-hour period up to the amount shown in your policy Schedule, that you are unable to reach your destination/return to your pre-booked accommodation/return home; or
- b. up to £1,000 for any necessary travel expenses where after 24 hours or more, **you** unavoidably have to make alternative arrangements to reach **your** destination/return to **your** pre-booked accommodation/return **home** and **your travel provider** cannot provide alternative travel arrangements.

We will also pay up to £200 for emergency replenishment of prescription medication that **you** require in the event that **your** existing supplies run out after the date that **you** were scheduled to return **home** as a result of one of the following happening while **you** are away:

- 1. The airspace being closed.
- 2. The airport or port that **you** are scheduled to travel from or through being closed (and **you** purchased **your** ticket before it was announced the airport/port was closed).
- 3. The Channel Tunnel being closed (and **you** purchased **your** ticket before it was announced the tunnel was closed).
- 4. You being involuntarily denied boarding onto your flight.
- 5. Your flight being diverted or re-directed after take-off.
- 6. The failure of scheduled public transport services.

Please note there is no cover under this section if **your** claim relates to coronavirus (COVID-19).

Special conditions

 You must get (at your own expense) written confirmation from the transport provider (or their handling agent) of the cancellation, number of hours of delay or being denied boarding and the reason for these together with details of any alternative transport offered.

 You must comply with the terms of contract of the transport provider and seek financial compensation, assistance or a refund of your ticket from them in accordance with such terms and/or (where applicable) your rights under EU Air Passenger Rights legislation or similar legislation in the event of denied boarding, cancellation or long delay of flights.

What is not covered

- 1. The excess shown on your policy Schedule.
- 2. Any costs or charges also covered under any other section of this policy.
- 3. Any claim except under part b if **your trip** is booked as part of a **package** holiday.
- 4. Any claim arising directly or indirectly from denied boarding due to **your** inability to provide a valid passport or other documentation required by the transport provider or their handling agent.
- 5. Any claim for additional transport and accommodation costs, which are of a higher standard than that of **your** originally pre-booked transport and accommodation.
- Any costs which are recoverable from elsewhere including those from the transport operator, the accommodation provider or your credit or debit card issuer or those for which you receive or are expected to receive compensation, damages, refund of tickets, meals, refreshments, accommodation, transfers, communication facilities or other assistance.
- 7. Any accommodation costs, charges and expenses where the transport operator has offered alternative travel arrangements.
- 8. Any costs which **you** would have expected to pay during **your trip**.
- 9. The cost of prescription medication where **you** have not declared a pre-existing medical condition(s) or declined to accept the

terms of **our** medical pre-screening, which apply to **your** pre-existing medical condition(s).

- 10. The cost of prescription medicine where **you** have not taken sufficient supplies with **you** to last the period of **your trip**.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

Please note: **you** cannot make a claim for the same loss under both the 'Delayed departure' and the 'Enforced stay' sections of this policy.

LOSS OF PASSPORT

What is covered

We will cover you for accidental loss, theft or damage of your passport while you are abroad. We will pay up to the amount shown in your policy Schedule for extra travel, accommodation and communication facilities expenses you have to pay to get a temporary travel permit and the cost of the temporary travel permit.

Contact **us** on **0800 092 2101** from the **UK** or **(+44) 1444 442105** from abroad and **we** will advise **you** how to replace lost or stolen passports.

We will also help you complete your replacement passport forms and arrange for them to be sent to the local British Embassy/Consulate. You will then be advised what time you need to be there to present your signed forms and relevant documentation in order for you to pick up your replacement passport. If you are continuing with your travel outside of the UK, we can help arrange for your visas and replacement passport to allow you to continue with your holiday.

Special condition

You must make every effort to keep your passport safe. If your passport is lost or stolen you must make every effort to get it back.

What is not covered

1. Any claim where the incident was not reported to the police as

soon as possible and a written report obtained.

- 2. Any claim arising from a malicious or deliberate act by **you**.
- 3. Any loss or theft of **your** passport while it is **unattended**.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

PERSONAL MONEY

What is covered

We will cover you up to the amount shown in your policy Schedule for loss or theft of cash (including foreign currency), travellers cheques, non-refundable prepaid tickets, travel tickets, hotel vouchers, passport and driving licence during your trip.

Contact **us** on **0800 092 2099** from the **UK** or **(+44) 1444 442106** from abroad and **we** will advise **you** how to replace lost or stolen personal money.

Special conditions

- You must always make every effort to keep your personal money safe. If your personal money is lost or stolen you must make every effort to get it back.
- 2. You must be able to prove that you own the lost or stolen personal money and how much it is worth. If you do not, it may affect your claim.

What is not covered

- 1. The **excess** shown on **your** policy Schedule.
- 2. Any claim where the incident was not reported to the police as soon as possible and a written report obtained.
- 3. Any personal money which is delayed, detained or confiscated by customs or other officials.
- 4. Bonds, securities or documents of any kind.
- 5. Loss or theft of personal money not carried in **your** hand

baggage or on **your** person while **you** are travelling.

- 6. Loss or theft of personal money while it is **unattended**.
- 7. Shortages due to a mistake or loss due to a change in exchange rates.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

HIJACK AND MUGGING

What is covered

We will pay £50 for each full 24-hour period up to a maximum of £1,000 per insured person if:

- You cannot reach your destination or you cannot reach the UK on the return leg of your trip as a result of the transport on which you are travelling being hijacked; or
- 2. You are in hospital receiving in-patient treatment required following a mugging.

What is not covered

We will not pay any claim:

- 1. Unless **you** provide written confirmation of the delay from the airline or carrier.
- 2. If **you** do not report the mugging to the police as soon as possible and get a written police report.
- 3. For anything mentioned in the 'General exclusions' on pages <u>37 to 39</u>.

PET CARE

What is covered

We will pay vets' fees of £25 for each 24-hour period up to the amount shown on your policy Schedule if your cat or dog needs in-patient veterinary treatment as a result of an injury which occurred

while **your** cat or dog was being cared for by a friend, **relative** or professional carer in the **UK** while **you** were on a **trip**.

What is not covered

We will not pay any claim:

- If you do not have written confirmation from your vet giving details of the injury or accident and the number of days that your cat or dog has been an in-patient.
- For anything mentioned in the 'General exclusions' on pages <u>37 to 39</u>.

AIR RAGE

What is covered

In the event of a delay on either **your** outbound or inbound flight directly resulting from violent or drunken behaviour by other passengers **we** will pay up to the amount shown on **your** policy Schedule for additional costs **you** incur. **You** must obtain written confirmation of the delay from the airline.

PERSONAL LIABILITY

What is covered

We will cover you for any money that you legally have to pay that relates to an accident during your trip which causes:

- a. death or injury to any person; and/or
- b. loss or damage to property.

The most we will pay

The most **we** will pay for all claims arising from any one event is up to the amount shown on **your** policy Schedule for each **insured person**. **We** will also pay any extra costs and expenses that **you** have to pay as long as **we** agree, in writing, beforehand.

What is not covered

- 1. Any fines or exemplary damages (punishing, or aimed at punishing, the person responsible rather than awarding compensation) **you** have to pay.
- 2. Liability arising from:
 - a. death or injury of people who work for **you** or members of **your** household
 - b. loss of or damage to property which belongs to or is under the control of you, a member of your household or people who work for you
 - c. **your** job
 - d. your involvement in manual work of any kind
 - e. **you** owning or occupying any land or building, unless **you** are occupying any temporary holiday accommodation in which case **we** will not cover any **excess**
 - f. you owning or using:
 - animals (except domestic animals);
 - firearms (except sporting guns used for clay pigeon shooting);
 - motorised vehicles;
 - vessels (except manually-propelled watercraft); or
 - aircraft of any description, including unpowered flight
 - g. you taking part in any winter sports activity listed on page
 <u>13</u> unless winter sports cover is shown on your policy
 Schedule
 - h. **you** taking part in any leisure or winter sports activity not listed (or listed as NOT covered) on pages 12 to 13
 - i. you taking part in any organised team or contact sport not listed (or listed as NOT covered) on pages 12 to 13, any sport or competition as a professional, competing in or practising for speed or time trials, sprints or racing of any kind.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

LEGAL EXPENSES

What is covered

We will pay the legal expenses incurred by **you** or **your** representative up to the amount shown on **your** policy Schedule, where **we** consider that **you** are likely to obtain a reasonable settlement, in the pursuit of compensation and/or damages against a third party arising from or out of **your** personal injury, illness or death during the **trip**.

The most **we** will pay for any claim in total under this policy per **insured person** (and in total for all **insured persons** in connection with any one event giving rise to a claim) for legal costs and expenses directly incurred in pursuit of these proceedings is shown on **your** policy Schedule (including VAT).

What is not covered

We will not pay for:

- 1. Costs or expenses incurred without prior authorisation by **us**.
- 2. Any claim reported more than 90 days after the start of the event giving rise to such a claim.
- 3. Any claim where, in **our** opinion, there is insufficient prospect of success in obtaining a reasonable settlement. This will be where **we** consider there is less than a 51% chance of succeeding with **your** claim and in **our** opinion the estimated amount of compensation payment is less than £1,000 per person after all amounts advanced or paid by **us** are repaid.
- 4. Damages or fines **you** have to pay.
- 5. Claims arising from a **trip** solely within the **UK**.
- 6. Any claim arising from **your** business or professional activities.
- 7. The pursuit of a claim against **us**, **our** agent or an insurer underwriting any section of this policy, or a travel agent, tour operator or carrier.
- 8. Any legal expenses which are dependent upon the successful outcome of the case.

- 9. Any actions between **insured persons**, or actions pursued in order to obtain a satisfaction of a judgment or legally binding decision.
- 10. Anything mentioned in the 'General exclusions' on pages 37 to 39.

Special conditions

Please read these conditions carefully. They are an important part of the policy.

1. Notification

You must notify \mathbf{us} as soon as possible of any incident which may give rise to a claim, and at the latest, within 90 days of the incident.

2. Selection of lawyers

We shall have complete control over the legal proceedings up until such time as the costs reach the limit shown in your policy Schedule, although you do not have to accept the lawyer nominated by us and are free to choose your own lawyer.

Lawyers must be qualified to practise in the courts of the country where the event giving rise to the claim occurred or where the proposed defendant under this section is resident.

If **you** are unable to agree with us on a suitable lawyer, **we** will ask the ruling body for lawyers in that country to nominate another lawyer. In the meantime, **we** may appoint a lawyer to protect **your** interests.

3. Proceedings

We can opt to conduct legal proceedings instituted in the United States of America or Canada under the contingency fee system operating in North America.

We will not begin legal proceedings in more than one country in respect of the same occurrence.

4. Settlement

If an award of compensation is made and payment is received by **you**, or by a lawyer instructed on **your** behalf, then all sums advanced or paid by ${\bf us}$ shall be repaid out of the settlement or compensation received.

The 'General exclusions' on pages 37 to 39 and the 'General conditions' on pages 39 and 40 apply to the whole policy and should be read in conjunction with this section.

CRUISE COVER - PLUS COVER LEVEL ONLY

This cover only applies if shown on **your** policy Schedule.

Missed Port

What is covered

We will provide a payment as shown on **your** policy Schedule for each port on **your** cruise itinerary that **you** are unable to disembark at due to adverse weather or timetable restrictions. For cover to be valid **you** must provide evidence from the cruise company confirming the port was missed and the reason why.

Cruise Interruption

What is covered

We will pay up to the amount shown on **your** policy Schedule for additional expenses **you** pay to re-join **your** cruise if **you** temporarily disembark for hospital treatment on dry land.

For cover to apply **you** must:

- Have a valid claim under Emergency Medical and Associated Expenses see page 24, then
- Contact **us** on (+44) 1444 442105 to discuss arrangements for additional transport and accommodation costs before finalising any such arrangements.

WINTER SPORTS (ADDITIONAL COVER)

This cover only applies if shown on **your** policy Schedule. For single **trip** policies the cover given by these sections only applies to winter sports for the duration shown on **your** policy Schedule. For annual multi-trip policies **you** are covered for a maximum of 21 days per policy year with this extension.

Winter sports equipment

What is covered

- If your skis, snowboard, boots, bindings or poles are lost, stolen or damaged by accident during your trip, we will pay for their replacement or repair, whichever is lower, after making an allowance for wear and tear and loss of value using the scale below.
 - Up to one year old, 90% of the purchase price
 - Up to two years old, 70% of the purchase price
 - Up to three years old, 50% of the purchase price
 - Up to four years old, 30% of the purchase price
 - Over four years old, 20% of the purchase price The most **we** will pay is £750 for each **insured person**.
- 2. If **you** hire winter sports equipment and it is lost, stolen or damaged by accident during **your trip**, **we** will pay for its replacement or repair. The most **we** will pay is £550 for each **insured person**.
- If we pay under items 1 or 2 above, we will also pay to hire replacement winter sports equipment for the rest of your trip. The most we will pay under item 3 is £200 for each insured person.
- 4. We will pay up to $\pounds 200$ to replace your lift pass if it is lost or stolen during your trip.

Special conditions

1. You must make every effort to keep the winter sports equipment safe.

- 2. If the winter sports equipment is lost or damaged by an authority, a transport company or hotel, **you** must report the details of the loss or damage to them in writing and get written confirmation.
- 3. If the winter sports equipment is lost or damaged by an airline, **you** must:
 - a. get a property report
 - b. give written notice of the claim to the airline within the time limit in their conditions of carriage (you should also keep a copy)
 - c. keep all travel tickets and tags if **you** claim under this policy.
- 4. If the winter sports equipment is lost or stolen, **you** must make every effort to get it back.
- 5. You must be able to prove that you were responsible for the lost, stolen or damaged items and the purchase price. If you do not do this, it may affect your claim.

What is not covered

- 1. The excess shown on your policy Schedule.
- 2. Deliberate or malicious damage to winter sports equipment caused by the **insured person**.
- 3. Loss or damage to winter sports equipment caused by the **insured person's** carelessness or neglect.
- 4. Wear and tear, loss of value and damage caused by moths or vermin, or any process of cleaning, repairing or restoring.
- 5. Losses from motor vehicles.
- 6. Any loss or theft which you do not report to the police as soon as possible when discovered and get a written report for (where it is not possible to obtain a police report you must provide other independent proof of loss such as a letter from your transport company or resort management).
- 7. Winter sports equipment that is damaged while it is being used.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

Delay due to avalanche

What is covered

We will cover you for the cost of extra travel and accommodation if an avalanche delays **your** arrival at or departure from the booked resort.

The most we will pay

The most **we** will pay for each **insured person** is $\pounds 300$.

What is not covered

Anything mentioned in the 'General exclusions' on pages 37 to 39.

Piste closure

(This section does not apply to cross-country skiing.)

What is covered

We will pay you up to the amount shown on your policy Schedule if all the pistes at the resort you have booked:

- Are closed because of lack of snow, excessive snow or high winds and **you** need transportation to another site, or:
- Are closed because of lack of snow, excessive snow or high winds and there are no other sites nearby.

Special conditions

- 1. This section does not apply in the **UK**, and within Europe the cover only applies during the period 15 December to 15 April.
- 2. You must provide evidence that confirms the piste closures from either your tour operator or resort management.

What is not covered

Anything mentioned in the 'General exclusions' on **pages 37 to 39**.

Ski pack

What is covered

If, due to illness or injury, **you** are medically certified as being unable to ski or board **we** will pay the proportionate cost of **your** non-refundable ski pack. The ski pack includes lessons from a ski school, ski hire and the cost of any lift pass.

We will pay up to the amount shown on **your** policy Schedule for each **insured person**.

Inability to take part in winter sports activities

What is covered

If, due to injury or illness during **your trip**, **you** cannot take part in winter sports activities, **we** will pay **you** \pounds 20 compensation for each day **you** are prevented from doing so.

What is not covered under 'Ski pack' and 'Inability to take part in winter sports activities'

- Any claim for a medical condition if any insured person has travelled against the advice of a UK doctor or would be travelling against the advice of a UK doctor if they had taken such advice.
- Any claim for a medical condition if any of the following applied when you took out your policy or booked your trip (whichever is later). You:
 - had received advice, medication or treatment for any chronic or recurring illness, injury or disease in the last 12 months unless the condition was disclosed to and accepted by us
 - b. are currently suffering from any heart, cancer or respiratory condition, or have done so in the last five years, unless disclosed to and accepted by us
 - c. were under investigation or awaiting results for any diagnosed or undiagnosed condition unless the condition was disclosed to and accepted by **us**

- d. were on a waiting list for in-patient or out-patient treatment or were aware of the need for in-patient or out-patient treatment for any diagnosed or undiagnosed condition unless disclosed to and accepted by **us**
- e. had been told **you** have a terminal illness.
- Any claim for a medical condition where you have received medical advice for an illness or injury between booking your trip and the departure date unless disclosed to and accepted by us.
- 4. Any claim that results from:
 - a. any anxiety state, depression, mental or nervous disorder which had been diagnosed when **you** took out **your** policy or booked **your trip** (whichever is later) unless disclosed to and accepted by **us**
 - b. **your** pregnancy or childbirth that has exceeded 28 weeks (24 weeks for a multiple pregnancy)
 - c. your involvement in manual work of any kind
 - d. you taking part in any winter sports activity listed on page
 <u>13</u> unless winter sports cover is shown on your policy
 Schedule
 - e. **you** taking part in a leisure or winter sports activity not listed (or listed as NOT covered) on pages 12 to 13
 - f. **you** taking part in any organised team or contact sport not listed (or listed as NOT covered) on pages 12 to 13, any sport or competition as a professional or competing in or practising for speed or time trials, sprints or racing of any kind
 - g. **you** taking part in expeditions or being a crew member on a vessel travelling from one country to another.
- Anything mentioned in the 'General exclusions' on pages 37 to 39.

GENERAL EXCLUSIONS THAT APPLY TO THE WHOLE POLICY

This policy does not cover the following:

- Apart from coronavirus (COVID-19) cover under the 'Cancellation' and 'Abandonment' sections and the 'Emergency medical and associated expenses' section, this policy does not cover any claim arising directly, or indirectly, from any coronavirus disease, including but not limited to severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) and COVID-19, or any related or mutated form of the virus. This includes the fear or threat of catching coronavirus, and the advice, or action, of any government or medical practitioner not to travel or preventing travel.
- 2. Any consequence whatsoever which is the direct or indirect result of any of the following, or anything connected with any of the following, whether or not contributed to by any other cause or event:
 - a. war;
 - b. invasion;
 - c. act or acts of a foreign enemy;
 - d. hostilities or warlike operation or operations (whether war has been declared or not);
 - e. civil war;
 - revolution, rebellion or insurrection (that is, people rising up and changing the government by force or attempting to do so);
 - g. civil commotion which is of such severity or magnitude that it can be likened to an uprising;
 - military power (even if properly authorised by the duly elected government);
 - usurped power (that is, power taken by force, not necessarily amounting to a change of government, by any person or group (including the armed forces) not being the duly elected government);

- j. any action taken to prevent, control or suppress, or which in any way relates to, any of the above;
- k. the use or release of, or threat thereof, any nuclear weapon or any chemical or biological agents;
- I. cyber terrorism.
- 3. Claims directly or indirectly caused by:
 - a. ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from burning nuclear fuel;
 - b. the radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear part of an assembly, or contamination or poisoning due to the effects of chemical or biological and/or radioactive substances; or
 - c. pressure waves caused by aircraft and other aerial devices travelling at sonic or supersonic speeds.
- 4. Death, injury, illness or disability resulting from **your** suicide or attempted suicide, or exposure to danger which can reasonably be predicted (unless **you** are trying to save human life).
- 5. Any claim arising as a result of **you** drinking too much alcohol, evidenced by:
 - a **doctor** stating that **your** alcohol consumption has caused or actively contributed to **your** injury or illness;
 - the results of a blood test showing that **your** blood alcohol level exceeds 0.19%, which is approximately four pints of beer or four 175ml glasses of wine;
 - the witness report of a third party advising that **you** have notably impaired **your** faculties and/or judgement; or
 - your own admission and/or the events you have described on the claim form.
- 6. Any claim arising from alcohol abuse or alcohol dependency, which is evidenced by:
 - your medical records or the opinion of your doctor; or
 - the opinion of an independent **doctor**.

- Any claim arising from substance abuse, drug abuse (whether over the counter, prescription or otherwise) and/or ingestion of any illegal drugs or substances.
- 8. Any indirect loss that is not described in this policy.
- Any claim arising, directly or indirectly, from circumstances known to you, including strike or industrial action existing or declared publicly, prior to the date this insurance is purchased by you or at the time of booking any trip (whichever is later). This exclusion does not apply to the 'Emergency medical and associated expenses' section.
- 10. Any claim arising as a result of **you** travelling to a country to which the Foreign, Commonwealth & Development Office (FCDO) has advised against all but essential travel <u>and</u> the claim is related to the reason for the advice, subject to there being no other government restrictions in place prohibiting travel. (See General exclusion 22.)
- Any trip where you have already left the UK at the time of purchasing this insurance, except where you renew an existing annual multi-trip policy, which falls due for renewal during the trip.
- 12. Any claim where there is another insurance policy in place covering the same risk.
- 13. Costs recoverable elsewhere.
- 14. Any claim as a result of **your** own unlawful action or any criminal proceedings against **you**.
- 15. Any claim as a result of:
 - You as a rider or passenger on a machine over 125cc; or
 - as a rider or passenger on a machine 125cc or under unless you wear a crash helmet and, as a rider, you hold a full UK motorcycle licence or a valid CBT certificate (DL196).
- 16. Any claim where **you** are not wearing a seatbelt when travelling in a motor vehicle, where a seatbelt is available.
- 17. Needless self-exposure to peril except in an endeavour to save human life.

- Any costs incurred by, or on behalf of, any person who is not insured under this policy.
- 19. Any loss or damage directly or indirectly caused by the provision of, or any delay in providing, the medical (or medical related) services to which the cover under this policy relates, whether provided by us or by anybody else (whether or not recommended by us and/or acting on our behalf) unless negligence on our part can be demonstrated.
- 20. We shall not be deemed to provide cover and shall not be liable to pay any claim or provide any benefit hereunder to the extent that the provision of such cover, payment of such claim or provision of such benefit would expose **us** to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, **UK** and or sanctions of the United States of America (provided that this does not violate current EU and/or **UK** law).
- We do not cover any payment which you would normally have made during your travels and/or which does not fall within the events insured under the terms of this policy.
- 22. Claims are not covered during **your trip** if **you** travel against restrictions put in place by a government to prevent or restrict travel. Examples of government action are, but not limited to, prohibiting all travel or restricting travel to specified reasons, closing borders, revoking visas, or imposing lockdowns of a geographical location or FCDO advice being 'do not travel'.
- 23. The insolvency or failure of any **travel provider** to provide a service due to inability to trade.

In addition, these exclusions apply to the 'Cancellation', 'Abandonment', 'Emergency medical and associated expenses', 'Hospital benefit' and 'Personal accident' sections of **your** policy.

We will not pay any directly related claims if at any time you:

a. travel against the advice of a medical practitioner or where **you** would have been advised against travel if **you** had sought their

advice before beginning your trip;

- b. incur costs for medical treatment or consultation at any medical facility during **your trip** that **you** knew would be required before travelling;
- c. are travelling specifically for the purpose of obtaining and/or receiving any elective surgery, procedure or hospital treatment;
- are not taking the recommended treatment or prescribed medication for a medical condition as directed by a medical practitioner;
- e. travel against health requirements stipulated by the carrier, their handling agents or any other public transport provider.

GENERAL CONDITIONS THAT APPLY TO THE WHOLE POLICY

 At the time of purchasing this insurance you will have been asked questions to enable us to assess your risk, failure to answer accurately and honestly could lead to your policy being invalid and all claims will be forfeited.

These may include but are not limited to questions about **your** state of health or that of an immediate **relative** or any planned sports or activities.

If the answers given change after the policy was purchased **you** must notify **us** of this change.

- 2. You must pay us back any amount which we have paid which you are not covered for.
- 3. You must tell us as soon as possible after any injury, illness, incident or redundancy, or if you discover any loss or damage which may lead to a claim under this policy. You must also tell us if you are aware of any writ, summons or prosecution. You must send us every communication relating to a claim immediately.
- 4. **You**, or any person acting for **you**, must not negotiate, admit or reject any claim without **our** permission in writing.

- 5. **We** may refuse to pay any expenses for which **you** cannot provide receipts or bills.
- 6. You or your legal representative must pay for any certificates, information and evidence, which we may need. When there is a claim for injury or illness, we may ask for, and will pay for, any insured person to be medically examined on our behalf. We may also ask for, and will pay for, a post-mortem examination if any insured person dies.
- 7. If, at the time of an incident which results in a claim under this policy, there is any other insurance covering the same loss, damage, expense or liability, **we** are entitled to approach that insurer for a contribution towards the claim, and will only pay **our** share. This condition does not apply to 'Personal accident' or 'Hospital benefit'.
- 8. We are entitled to take over and carry out in your name the defence or settlement of any legal action. We may also take proceedings at our own expense and for our own benefit, but in your name, to recover any payment we have made under this policy to anyone else.
- 9. You cannot transfer your rights under this policy. A person, partnership (whether limited or not) or company who is not named on the policy Schedule for this policy has no rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any of its terms.
- 10. If you make a claim under this travel insurance policy, we may contact your doctor to obtain your medical information. This is to enable us to check that the information we hold is correct, to ensure that you are given the most appropriate and effective medical treatment, and also to assess whether cover applies. If you do not agree to provide this, we may not deal with your claim.
- 11. If you, or anyone acting for you, make a claim under this policy knowing the claim to be dishonest or intentionally exaggerated or fraudulent in any way, or if you give any false declaration or

statement to support the claim, \boldsymbol{we} will not pay the claim and all cover under the policy will end.

- 12. You must pay the appropriate premium for the full number of days that comprise your planned trip. If you travel for more than the number of days for which you have paid, you will not be covered after the last day for which you have paid.
- 13. No cover will come into force, or continue in force, unless each insured person (who must make a Medical Health Declaration in respect of the period for which insurance is required) has declared ALL pre-existing medical conditions to the Medical Screening Service and these have been formally accepted by us in writing.
- 14. Any event of natural catastrophes or terrorism must be declared by the appropriate governmental department, **us** or the **insurer**.

OUR PROMISE OF SERVICE

Saga Travel Insurance complaints process

Our customer service commitment to you

Saga aims to provide **you** with high levels of service at all times.

However, there may be times when **you** feel that our service has fallen below the standard **you** expect. If this is the case, and **you** want to complain, **we** will do our best to try to resolve the situation.

Whether **you** are phoning or writing, please remember to quote **your** name, address and policy number as it will help us deal with **your** enquiry or complaint quickly.

If **you** are not satisfied with the final response, **you** can ask the Financial Ombudsman Service to review **your** case. The Financial Ombudsman Service resolves disputes in an independent and fair way and can be contacted at: Financial Ombudsman Service Exchange Tower Harbour Exchange Square London E14 9SR Telephone: **0300 123 9123** or **0800 023 4567** Email: <u>complaint.info@financial-ombudsman.org.uk</u>

If **you** have a complaint about a travel claim, please call Collinson Insurance Services Limited on **0800 092 2099**. Quality Department Collinson Insurance Services Limited Sussex House Perrymount Road Haywards Heath West Sussex RH16 1DN Email: complaints@collinsoninsurance.com

If **you** have a complaint about **your** Saga Travel Insurance policy, please contact Saga Customer Relations on **0800 904 7489**.

Customer Relations Department Saga Services Limited, PO Box 253, Seaham, DO SR7 1BN Fax: 01303 771347 Email: services.customer-relations@saga.co.uk

Important note

The Financial Ombudsman Service will only consider **your** complaint if **you** have already given **us** the opportunity to resolve the matter. However, if **we** have not provided a final response within eight weeks **you** can refer **your** complaint straight to the Financial Ombudsman Service.

If **you** follow the complaints procedure, it does not affect **your** legal rights.

Financial Services Compensation Scheme

The **insurers** are covered by the Financial Services Compensation Scheme (FSCS). This provides compensation in case any of its members go out of business or into liquidation and are unable to meet any valid claims under their policies. Further information can be obtained from the Financial Services Compensation Scheme (<u>www.</u> <u>fscs.org.uk</u>) or by contacting the FSCS at 10th Floor, Beaufort House, 15 St Botolph Street, London EC3A 7QU or by calling **0800 678 1100** or **020 7741 4100**.

Fraud prevention and financial crime

To help Saga prevent fraud, money laundering and other financial crime, the information **you** provide may be submitted to fraud prevention agencies and other organisations whose records may be searched.

As part of the **insurer's** fraud prevention process it will complete a number of enquiries to check the details **you** provide against relevant fraud prevention databases. If false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies. Law enforcement agencies may access and use this information.

The **insurer** and other organisations may also access and use this information to prevent fraud and financial crime, for example, when:

- checking details on applications for credit and credit-related or other facilities;
- managing credit and credit-related accounts or facilities and recovering debt;
- checking details on proposals and claims for all types of insurance;
- checking details of job applicants and employees.

The **insurer** and other organisations may access and use, from other countries, the information recorded by fraud prevention agencies in the United Kingdom.

If **you** would like to receive details of the fraud prevention agencies used, please contact the Application Counter Fraud Manager, Saga Services Limited, PO Box 253, Seaham DO, SR7 1BN.

Data Protection Legislation

Please note that any information provided to **us** will be processed by **us** and **our** agents in compliance with **Data Protection Legislation** for the purpose of providing insurance and handling claims, if any, which may necessitate providing such information to third parties.

Use of your information

The information **you** have given to Saga Services Limited (Saga) and/or the **insurer(s)** will be held and used to manage **your** insurance policy, which includes both underwriting and claim handling. For this purpose, Saga and/or the **insurer(s)** may disclose it to other interested third parties, such as other insurers, agents who provide services on their behalf and to regulatory authorities for this and the monitoring and/or enforcing of compliance with any regulatory rules or codes. It may also be used for offering renewals, research and crime prevention purposes. Any calls made to Saga may be monitored and recorded to improve the service and help prevent and detect fraud. Saga and/or the **insurer(s)** may check information provided or received and may also undertake additional fraud searches.

Saga and/or the **insurer(s)** will hold **your** personal data securely and in accordance with **Data Protection Legislation**. From time to time Saga and/or the **insurer(s)** may use service providers and organisations outside the European Economic Area (EEA) where they do not afford the same level of data security as the UK. **We** will, however, use every reasonable effort to ensure sufficient protections are in place to safeguard **your** personal information.

All information **you** provide must be accurate and, if **you** have supplied another person's personal data who may be insured under the policy, **you** have done so confirming that **you** have the specific consent of that other person to disclose that data.

Saga and/or the **insurer(s)** will use **your** information and sometimes that of other people named on **your** policy, either collected at the outset or obtained from other third party sources, for the following purposes:

- To assess financial and insurance risks, **your** insurance application, the terms on which cover may be offered, including **your** premium at quote and renewal, and the payment methods offered;
- To prevent and detect crime including fraud, money laundering and financial sanctions;
- To develop our products, pricing, systems, services and relationships with **you**;
- To comply with our legal and regulatory obligations.

These sources include credit reference agencies, the electoral roll and public data provided to us by credit reference agencies and other third parties. The credit reference agencies will keep a record of the search; this may be reflected in **your** credit score.

Saga uses the data it collects from **you**, including special categories of personal data, to contact **you** and personalise their communication. Saga and/or the **insurer(s)** also use it for administrative purposes to provide the service **you** requested and for preparing quotations. If Saga has obtained **your** permission to do so, they will also contact **you** by post, telephone, email or other means to tell **you** about offers, products and services that may be of interest to **you**. At any time **you** can opt out of receiving such information, revise the products **you** would like to hear about or change the method they use to communicate with **you**. **You** can update these preferences by calling 0800 904 7489. For further information about how the Saga Group uses **your** personal information, please visit <u>www.saga.co.uk/</u> **privacy-policy** or contact the Saga Group Data Protection Officer by email: <u>data.protection@saga.co.uk</u> or post: Saga Services Limited, 3 Pancras Square, London NIC 4AG.

How we use the information about you

As a data controller, **we** collect and process information about **you** so that **we** can provide **you** with the products and services **you** have requested. **We** also receive personal information from Saga on a regular basis while **your** policy is still live. This will include **your** name, address, health information, risk details and other information which is necessary for **us** to:

- meet our contractual obligations to you;
- issue **you** this insurance policy;
- deal with any claims or requests for assistance that **you** may have;
- service **your** policy (including claims and policy administration, payments and other transactions); and
- detect, investigate and prevent activities which may be illegal or could result in **your** policy being cancelled or treated as if it never existed.

Some of the personal information that **you** provide may be sensitive information. This includes details about **your** health or medical records. Where **we** need **your** consent to collect and process **your** sensitive information, this will be obtained from **you** at the relevant time. Please note that, in these cases, **we** may not be able to sell **you** an insurance policy or deal with a claim if **you** do not agree to **us** processing relevant sensitive information.

In order to administer **your** policy and deal with any claims, **your** information may be shared with trusted third parties. This will include members of The Collinson Group, contractors, investigators and claims management organisations where they provide administration and management support on **our** behalf. Some of these companies are based outside of the European Union where different data privacy laws apply. Wherever possible, **we** will have strict contractual terms in place to make sure that **your** information remains safe and secure.

We will not share **your** information with anyone else unless **you** agree to this, or **we** are required to do this by **our** regulators (e.g. the Financial Conduct Authority) or other authorities.

Processing your data

The personal information **we** have collected from **you** will be shared with fraud prevention agencies and databases who will use it to prevent fraud and money-laundering and to verify **your** identity. If fraud is detected, **you** could be refused certain services, finance, or employment. Further details of how **your** information will be used by us and these fraud prevention agencies and databases, and **your** data protection rights, can be found by visiting <u>www.cifas.org.uk/fpn</u> and <u>www.insurancefraudbureau.org/privacy-policy</u> Your data will generally be processed on the basis that it is:

- necessary for the performance of the contract that you have with $\boldsymbol{us};$
- in the public or **your** vital interest; or
- for **our** legitimate business interests.

If **we** are not able to rely on the above, **we** will ask for **your** consent to process **your** data.

How we store and protect your information

All personal information collected by ${\bf us}$ is stored on secure servers, which are either in the United Kingdom or European Union.

We will need to keep and process **your** personal information during the period of insurance and after this time so that **we** can meet **our** regulatory obligations or to deal with any reasonable requests from **our** regulators and other authorities.

We also have security measures in place in **our** offices to protect the information that **you** have given **us**.

How you can access your information and correct anything that is wrong

You have the right to request a copy of the information that **we** hold about **you**. If **you** would like a copy of some or all of **your** personal information please contact **us** by email or letter as shown below:

Email: Data.Protection@collinsongroup.com

Post: Sussex House Perrymount Road Haywards Heath West Sussex RH16 1DN

This will normally be provided free of charge, but in some circumstances, **we** may either make a reasonable charge for this service, or refuse to give **you** this information if **your** request is clearly unjustified or excessive.

We want to make sure that **your** personal information is accurate and up to date. **You** may ask **us** to correct or remove information **you** think is inaccurate.

If **you** wish to make a complaint about the use of **your** personal information, please contact **our** complaints manager using the details above. **You** can also complain directly to the Information Commissioner's Office (ICO). Further information can be found at <u>www.ico.org.uk</u>

HELPLINES

NEED EMERGENCY MEDICAL HELP ABROAD?

Call us first

from abroad (+44) 1444 442105

24 hours a day, 7 days a week.

ALL OTHER CLAIMS

Please see page 3 of this Policy Book

CUSTOMER SERVICE

To renew your policy, or get a quote for a new policy, call us on **0800 904 7489**

Lines are open 8.30am-6pm Monday to Friday and 8.30am-5pm Saturday.

Please have your policy number to hand when calling.

This Policy Book is also available in large print, audio and Braille. If you require any of these formats please contact us on **0800 904 7489**

If you have a hearing or speech impairment, you can also contact us by emailing dda@saga.co.uk

Benefits under this policy are underwritten by Astrenska Insurance Limited, with claims administered on their behalf by Collinson Insurance Services Limited.

Astrenska Insurance Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority Firm reference No 202846. These details can be checked on the Financial Services Register at: <u>www.fca.org.uk</u>

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